

**Employer Engagement Committee
Working Meeting Summary
April 7, 2020**

The Employer Engagement Committee Working Meeting started at 5:30pm.

NAME	Conference Call	ABSENT	NAME	Conference Call	ABSENT
Jim Andreoni		x	Emily Legel	X	
Mary Boogemans	x		Dave Mennie		X
Linda Burt		X	Kris Noble	X	
Debbie Clausen		X	Cary Robbins	X	
Jerry Corcoran	X		Amy Stawn		X
Mike Dean		X	James Weed		X
Patty Head	X		Robert White		X
Deana Jones	X				
Kevin Lindeman	X				

OTHERS PRESENT: Pam Furlan, Dianna Schuler, Wayne Reising

Business Engagement Survey Discussion

Pam informed the committee members that the goal of the nights working session was to discuss the questions compiled for an Employer Engagement Survey on CoVid 19 needs. She asked that they address each question and let us know if they thought that we'd get any information back from survey respondents. The survey would be release via Survey Monkey. Pam explained that the purpose of the survey is to gather information on current needs due to CoVid 19 so that the committee can develop a response to those needs.

Kris commented that she questions if anyone will answer an open ended question. She suggested give a number of choices and a place for additional comments. Deana stated that she agreed with Kris on the need to make the questions multiple choice with 3 to 5 choices and an additional option for comments. It was also suggested by Kevin that a question asking them to identify their industry sector and one by Kris about being essential or non-essential also be added. Kris also offered to share the survey that they had also recently conducted. Dianna stated she would get with Kris to get a copy.

A review of each question on the draft survey was conducted and questions were revised based on the committee's suggestions. Some questions were revised to include the ability to "mark all that apply". A copy of the survey is attached. Kris asked who would be receiving the final survey and Pam responded that anyone we could get email address from within our eight counties. Pam informed the committee that in a recent conversation with Sauk Valley Community College they offered to share an email list to help develop the contact list for the survey.

The working meeting came to a close at 6:05pm.

Dianna Schuler