

**Employer Engagement Committee
Meeting Minutes
June 5, 2018**

The Employer Engagement Committee Meeting was called to order at 5:30 p.m. by Patty Head. Patty volunteered to chair the meeting in Cary and Debbie's absence.

MEMBERS PRESENT:

IVCC: Jerry Corcoran, Kevin Lindeman, Amy Strawn

STERLING: Patty Head, Robert White.

MEMBERS ABSENT: Jim Andreoni, Linda Burt, Mary Boogemans, Deana Jones, Barbara Majeski, Dave Mennie, Jim Weed, Lisa McCarthy, Cary Robbins, Debbie Clausen, and Mike Dean

OTHERS PRESENT (IVCC): Pam Furlan

OTHERS PRESENT (Sterling): Dianna Schuler

Business Meeting

Approval of Minutes

Robert White made the motion to approve the minutes from the last meeting. Dr. Corcoran second the motion. Motion carried.

Healthcare Update

Dianna reported that she had talked to St. Margaret's about doing an incumbent worker project for CMA there. However, there does not seem to be enough openings to justify a full year project. Dianna went on to say that Bonnie Campbell at IVCC has conducted a feasibility study to see if there was enough need for a program at IVCC. The results of the study have not shown sufficient need for a new program. Dianna went on to report that she has talked with Bonnie about maybe doing a consortium of providers to do an incumbent worker project for them to meet their immediate need. She stated that everyone wants a CMA program but no one has a large enough projected need yet. IVCC's next meeting is scheduled for July 11th.

Dianna also reported that there was nothing much new to report for the SVCC group. Their last meeting was a tour of the college's simulator lab. Their next meeting will be July 19th. Bruce Larson from IDES is on the agenda to talk about unemployment insurance.

Business Services Report

Dianna reported that the statistical report was included in the committee's packet. She stated that Tory Davis with IDES only had the 1 hiring event survey to share. She also reported that, since the mailing went out, she has added another incumbent worker project for \$2,200 with Forester Products in Lanark. Dianna stated that she has actually written 11 agreements this year, but only executed 9 of those agreements. She reported that a project with Spectrum Products was put on hold when they announced

that the company was being sold, and a project with Hill Fastener was also put on hold while they did some other organizational projects before starting any training. Dianna stated that approximately \$156,000 has been spent on incumbent worker projects in PY17.

Dianna informed the committee that she has talked with the statewide director for the IDES Business Services Team recently about obtaining county level numbers for the statistical report. The IDES director informed her that Illinois is one of a number of states in a consortium membership with the Illinois Job Link program and that for any changes to be made the entire consortium has to agree to them. Dianna stated that she was informed that Tory Davis (IDES) has made the request to make a change to get county level information but there has been no action on it as yet. Dianna explained that the steps IDES has to take to get the information we want is why we can currently only get information by IDES office rather than by county.

New Fee-For Service Curriculum Discussion

Dianna stated that she had sent the curriculum out to the full committee after the last meeting per the committee's request. She stated that the business relations staff have not yet been promoting this because we've been waiting for the approval of the committee so that the full board could approve it as well. She also mentioned that this is curriculum for supervisors and hiring managers. Committee members that had reviewed the curriculum felt that staff would be good in moving forward with implementing the new material.

Hiring and Retention Survey Report

Dianna reported that in April she had shared the statistics from the Hiring and Retention survey. At the April meeting she was asked to put the information into a narrative report. Dianna stated that the written report was in this month's mailing. She went on to state that the preliminary results were from 17 business respondents and 75 job seekers. The written report includes next steps. Dianna reported that the survey has been reopened, both on the website and through Survey Monkey, in order to try to get a better response rate. The preliminary report has also been included in the quarterly newsletter.

WIOA Update

Pam reported that BEST received its PY18 allocations on Thursday, May 31st. She stated that we received a 15% reduction in funding, approximately half a million dollars, across the board. Pam reported that BEST received approximately \$913,000 in Adult funds, \$908,000 in Youth, and just under \$1.4million in dislocated worker funds. She informed the committee that the cut takes BEST back to 2016 funding levels. She also informed the committee that BEST was carrying forward a significant amount of money from the current program year. That amount is close to the maximum allowed. She said that BEST would still be able to do a significant amount of incumbent worker training, since it has really taken off this year, and hopefully some apprenticeship programs.

Select Industry and Presenters for First Presentation

Pam reminded members that going forward each NCI Works meeting will have an industry presentation. Both board members and non-board members will be invited to speak. She went on to say that the first half of the NCI Works meeting will be devoted to the industry presentation and the second half will be the business meeting. Pam informed the committee that the first step is for the committee to decide which industry sector they wanted to have speak at the July meeting. Dr. Corcoran recommended

healthcare. Pam and Dianna will take care of inviting the speakers: Linda Burt, Theresa Strum, DeAnne White, Pat Schou, Bonnie Campbell, and Janet Lynch.

Develop Template and Questions for Industry Presentations

Pam called the committee's attention to the sample template Dianna had drafted and explained that manufacturing was used just as an example. Pam informed the committee that the final product will be shared with schools, chambers and all other stakeholders. She asked the group for input as to what we want healthcare to share during the presentations. Patty suggested using the 4 topics on the sample template, replacing manufacturing with healthcare. Kevin recommended adding a 5th topic on what their biggest challenge is. Pam suggested adding a statement to template directing people to the job page on the NCI Works website.

Talent Pipeline Discussion

Pam reminded the committee that this was a grant that BEST applied for to develop a universal framework that could be adapted to the specific needs of each industry. She stated that we would be hiring Workforce Enterprise Services, Inc. (WES) to develop the framework for us. She went on to state that DCEO was expected to inform us if we would be receiving the grant sometime in June. Pam also stated that if we do not get the grant BEST is in a position to fund it ourselves with PY17 funds. She said as soon as we hear something on the grant that she would let everyone know.

Other Business

None

Public Comments

None

Adjournment

With there being no further business motion to adjourn was made by Kevin Lindeman. Motion was seconded by Dr Corcoran and carried. Meeting adjourned at 6:13 p.m.

Dianna Schuler