

**NORTHWEST CENTRAL IL WORKS (NCI WORKS)
MEETING MINUTES
March 25, 2014**

The NCI Works Meeting was called to order by Co-Chair Linda Burt at 5:00 p.m.

Name	Present	Absent	Name	Present	Absent
James Andreoni		X	Barbara Majeski	X	
Dave Argubright		X	Jon Mandrell		X
Ed Bochniak		X	David Mennie		X
Mary Boogemans	X		Jean Millar	X	
Kathy Brady		X	Bill Norden		X
Linda Burt	X		Joe Panzica	X	
Jim Carlson		X	Mike Phalen		X
Vicki Carlson	X		Tom Pigati		X
Debbie Clausen	X		Kevin Reibel	X	
Dr. Jerry Corcoran	X		Cary Robbins		X
Nancy Curran	X		Jennifer Robbins	X	
Kathy Day	X		Marvin Schultz		X
Monte Flack		X	John Spencer	X	
Janet Graham		X	Betty Steinert		X
Linda Hessenberger	X		Teresa Strum	X	
Vanessa Hoffeditz	X		Mark Szula		X
Dave Howell	X		Tricia Wagner	X	
Deana Jones		X	Gerald Waszkowiak		X
Dr. Joe Kanosky		X	James Weed		X
Amy Liebing	X		DeAnna White	X	
Kevin Lindeman		X	Theresa Wittenauer	X	

OTHERS PRESENT: Pam Furlan, Jo Ann Johnson, Dianna Schuler

Approval of Meeting Minutes

It was noted that under the Business Liaison & Marketing report the wrong date was inserted for the Awards Banquet. It should have read March 25, 2014 and not March 24, 2014. DeAnna White motioned to approve the February 25, 2014 Meeting Minutes as corrected. Motion was seconded by Jennifer Robbins and carried.

New Business

Theresa Wittenauer informed members that Blackhawk Hills Regional Council is one of the partners applying for a regional grant through the U.S. Department of Commerce, Economic Development Administration as part of the Manufacturing Community Partnership Program. Theresa provided members with a brief overview of the project noting that the application process is in two-phases. She

told members that Carroll, Jo Daviess, Lee, Ogle, Whiteside and Stephenson Counties are part of the 25 counties involved in the grant. Theresa told members that phase one of the grant require support from the local Workforce Investment Board. A draft copy of the letter was provided to members with the meeting materials. Dave Howell motioned to support the project and authorized the co-chairs to sign the letter. Motion was seconded by Joe Panzica and carried.

Committee Reports

Business Liaison & Marketing

Linda Burt informed members that the Annual Report is finalized and will be available at the Recognition event following the meeting. She stated that the Annual Report is also posted to the NCI Works website.

The quarterly Newsletter, Linda said, is being finalized and will be sent out to members in March.

Linda reminded members that the Annual Recognition Event will be held at the end of the NCI Works meeting.

Oversight

In the absence of Chair Gerald Waszkowiak, Dave Howell provided members with an overview of the Oversight Committee meeting that was held prior to the NCI Works meeting. Dave told members that the committee reviewed and recommended approval of the programs submitted by IL Valley Community College and Sauk Valley Community College. He stated that a list of these programs was provided with the meeting materials. John Spencer motioned to approve the programs submitted by IL Valley Community College. Motion was seconded by Amy Liebing and carried. Vicki Carlson motioned to approve the programs submitted by Sauk Valley Community College. Motion was seconded by Jean Millar and carried.

Executive

Pam Furlan informed members that a Plan Modification needs to be submitted to the Dept. of Commerce & Economic Opportunity by May 1. Pam provided members with an overview of some of the changes. She said that Lori Pemberton who represented Experience Works also was a One Stop Operator representative. Since Lori has resigned from the NCI Works, it is being recommended that Vanessa Hoffeditz with Tri-County Opportunities serve as one of the One Stop Operators. The second modification, Pam told members, is that \$83,522 of additional money was received for the Dislocated Worker program. Pam stated that the modification will be submitted to the Executive Committee of the NCI Works and Chief Elected Officials so that it can be submitted to meet the May 1, 2014 deadline.

Other Business

Memorandum of Understanding (MOU) Update

Pam informed members that the IL Dept. of Employment Security had some revisions to the Sterling Resource Sharing Agreement which is part of the MOU. She said these revisions were made and the document was submitted to IDES for final review. Pam said that once Nancy Curran receives approval to sign the document, it will be forwarded to the IL Dept. of Commerce & Economic Opportunity.

No Place Like Home (NPLH) Update

Pam told members that the LaSalle County Broadcasting Group is running Public Service Announcements (PSA's) promoting No Place Like Home on their local radio stations. She said that 11 businesses listed 20 job openings in addition to the 7 hospitals that have direct links to the webpage. Pam noted that 37 businesses are listed that represent an additional 108 occupations that are not currently open.

North Central IL Logistics Council (NCILC) Meetings

Pam informed members that the NCILC met last week and heard Dave Smith's presentation on Part II – Generational Gap. Pam said that Professor Bhattacharya will provide an Economic Forecast on April 17 and encouraged members to attend. Pam then provided members with an overview of an event being presented on May 22 focusing on dual fuel systems. She said that the event will be held from 8:00 a.m. – 1:30 p.m. and breakfast and lunch will be provided. Continuing, Pam said that Mike Neubauer will provide a program on Behavior Based Safety in the Workplace on June 19. Pam extended an invitation to any of these programs to members saying that information was provided on the NCI Works and NCILC websites.

Open Meetings Act (OMA) Update

Pam informed members that the proposed bill to revise the Open Meetings Act has went through one reading and is moving through the House. She said that the passage of the bill does not appear to be a problem since the one lobbying group has not opposed it. Pam told members that if the bill is passed then the NCI Works will need to set up operating procedures for the meetings. She said that Jo Ann has done some research regarding procedures.

Pam informed members that Requests for Quotes were submitted for the redesign of the BEST, Inc. and NCI Works websites.

Linda Burt reminded members to "Like" the NCI Works and BEST, Inc. Facebook pages and NCI Works Twitter.

Award Recognition

Members honored individuals and businesses that have utilized the services under the Workforce Investment Act with Individual Achievement Awards and Certificate of Appreciation. Recognition was also given to NCI Works Members, Youth Council Members and Chief Elected Officials with Years of Service Awards. Linda Burt noted that several staff of the Business Employment Skills Team had years of service ranging from 5 – 30 and thanked them for their commitment to workforce development.

Public Comments

None

Adjournment

With there being no further business, Jennifer Robbins motioned to adjourn. Motion was seconded by DeAnna White and carried. Meeting adjourned at 7:17 p.m.

Jo Ann Johnson

Approved by:

Mary Boogemans
NCI Works Secretary