

NORTHWEST CENTRAL IL WORKS (NCI WORKS)
MEETING MINUTES
May 26, 2015

The NCI Works Meeting was called to order at 5:30 p.m. by Co-Chair Cary Robbins. Roll Call was taken.

Name	Present at IVCC	Present at SVCC	Absent	Name	Present at IVCC	Present at SVCC	Absent
James Andreoni			X	Amy Liebing			X
Dave Argubright			X	Kevin Lindeman			X
Ed Bochniak			X	Barbara Majeski			X
Mary Boogemans	X			Jon Mandrell			X
Linda Burt			X	David Mennie			X
Jim Carlson			X	Jean Millar			X
Vicki Carlson		X		Beth Murphy			X
Debbie Clausen	X			Bill Norden	X		
Dr. Jerry Corcoran	X			Tom Pigati			X
Nancy Curran			X	Kevin Reibel		X	
Tim Farraher			X	Cary Robbins		X	
Monte Flack	X			Jennifer Robbins		X	
Carrie Folken			X	Marvin Schultz			X
Randy Freeman			X	John Spencer			X
Janet Graham			X	Betty Steinert			X
Linda Hessenberger	X			Teresa Strum			X
Vanessa Hoffeditz	X			Mark Szula			X
Dave Howell	X			Gerald Waszkowiak			X
Deana Jones			X	James Weed		X	
Dr. Joe Kanosky			X	DeAnne White			X
Mary Ann Kolls			X	Theresa Wittenauer			X
James Knauf			X				

OTHERS PRESENT AT IVCC: Pam Furlan, Jo Ann Johnson

OTHERS PRESENT AT SVCC: Dianna Schuler, Bruce Larson (IDES)

Approval of Meeting Minutes

Jennifer Robbins motioned to approve the March 24, 2015 Meeting Minutes as presented. Motion was seconded by Kevin Reibel and carried.

Presentation

Pam Furlan introduced Dr. Teresa Ramos, Outreach Director with Advance Illinois and Sam Nelson with the IL Student Assistance Commission to members. Dr. Ramos provided members with an overview of the Illinois 60 by 25 Network. She told members that all high school students need some postsecondary education and/or training if they are to have options and opportunities in the job market. She said that in Illinois 8 out of 10 employers say they need employees with some postsecondary education. Currently, Dr. Ramos said, only 40% of Illinois residents have a high-quality post-secondary college or career credential. Dr. Ramos continued by saying that communities are looking for broader solutions to systemic problems in the education-to-employment continuum. The goal, she said, is to increase the proportion of adults in Illinois with high quality degrees and credentials to 50% by the year 2025 (the “60 by 25” goal).

Sam Nelson informed members that the IL Student Assistance Commission provides state financial aid for students in secondary education. He continued by saying that in 2009 the Lumina Foundation started to focus on higher education attainment.

Dr. Ramos told members that through the 60 by 25 Network, local community teams and statewide partners are working together to align policy, use data, and mobilize leaders around a common agenda. The agenda is as follows:

- Support the implementation of the new Illinois Learning Standards
- Develop Illinois Pathways as a key strategy to increase the number of degrees and credentials their students can earn
- Use the principles of collective impact to support collaboration between public and private partners

Dr. Ramos told members that this agenda could be accomplished by the following:

- Support backbone organizations
- Network Illinois Leaders
- Identify potential funders
- Provide strategic high-level support
- In-process: developing a customizable community dashboard

Sam told members that the 60 x 25 Network is also looking at students coming out of high school as well as adults who might need a career change. He said that it is not just the typical students coming from the K-12 pipeline. He said that the group in Springfield is reaching out to students who have credits but no degree or certificate while Peoria is wanting to recapture adult learners.

Dr. Ramos reported on the Community Progress to date. She told members that a Request for Proposal was released for Leadership Communities. She said that 6 regions applied and were selected to participate. They include: Aurora, Bloomington, East St. Louis, Decatur, Grundy County, North Chicago/Lake County, Northwest Suburbs, Peoria, Quad Cities, Rockford, Springfield, Starved Rock Region, and Waukegan.

In closing, Dr. Ramos invited members to the Illinois 60 by 25 Network Conference on January 26-27 in Springfield. She said that leaders from 20+ Illinois communities, state agencies, national partners, educators, business leaders and community partners to the “60 by 25” goal will be in attendance.

Pam asked what are the different roles or opportunities for an association, group or workforce board. Dr. Ramos said that the role is defined by local context. She noted that the effort starts with an anchor and expands as people and associations/groups become interested. Dr. Ramos and Sam Nelson shared how Peoria, Aurora and East St. Louis are working toward the “60 by 25” goal.

Pam informed members that she was contacted by a member of the NCRBC asking if the local workforce board would be willing to sign on as a supportive role. Pam said that her concern is that the NCRBC only covers 3 of the 8 counties of the local workforce area and asked how the remaining counties become involved. Dr. Ramos stated that there was no gatekeeping and anyone could attend. Pam suggested that the board discuss supporting NCRBC and the other counties can join as they see the momentum growing.

Jennifer Robbins asked what kind of support NCI Works would offer. Pam told members that after the March NCI Works meeting, where she addressed the “60 x 25” initiative, the One Stop Partner Committee discussed it and agreed to support the concept. Pam said that she sees the role of NCI Works to collaborate (as a board and partner) by collecting data that we can offer to the whole area as part of achieving the goal. Pam stated that NCI Works would not offer any staffing or financial contribution.

Members along with Dr. Ramos and Sam continued discussion of possible collaboration especially in rural areas.

New Business

Resignations

Cary Robbins announced that Nancy Curran, Dr. Joseph Kanosky and Betty Steinert have submitted letters of resignation as they will be retiring. Debbie Clausen motion to accept their resignations with regret. Motion was seconded by Vanessa Hoffeditz and carried. Members wished them well in their retirement.

Workforce Innovation and Opportunity Act (WIOA) Update

Pam provided members with a handout of the draft WIOA Transition Policy #3 that relates to Local Workforce Development Board Membership Requirements. She told members that she highlighted the sections that relate to LWDB membership. Pam told members that she will be working with the Chief Elected Officials to get the new board established. The deadline, Pam said, for submitting the information to DCEO is August 15. Pam then provided members with an overview of the different

categories for representation noting that 51% still needs to come from the business sector. The new category, Workforce, which comprises 20% of the board, must have representatives from labor, labor/apprenticeship, community-based organizations for Employment Training or Education and Employment, Training of education for Youth. Pam told members that the Chief Elected Officials agreed to make every effort to retain members who are in good standing.

Pam told members she talked with Cary (Robbins) and Linda (Burt) about training on the new legislation. She said that she suggested to release a Request for Proposal (RFP) to hire a facilitator to provide training at one NCI Works meeting. In the RFP, Pam said, she would ask the facilitator to develop 15-minute learning session modules on topics related to the new legislation. Pam continued by saying that she would review the modules at the beginning of each meeting. She told members that it may take up to two years to get through the training, but felt it would be easier for members to comprehend.

Pam told members that the Plan for the Workforce Innovation and Opportunity Act (WIOA) has to be ready for implementation July 1, 2016. She said that once the planning guidelines are received from DCEO staff will begin putting the Plan together.

Committee Reports

Youth Council

In the absence of Chair Teresa Strum, Pam Furlan reported that the Career Preparation/Life Skills Program at LaSalle Safe School was completed. She said that once evaluations were returned from students and instructors she will share with members. Pam informed members that Nachusa will be the next site for the Career Preparation/Life Skills Program.

Pam informed members that 3 projects were reviewed and recommended for approval by the Youth Council. They include:

- Lee, Ogle, Whiteside Regional Office of Education
- Bureau Henry Stark Regional Office of Education
- LaSalle County Regional Office of Education

Kevin Reibel motioned to approve the recommendations of the Youth Council and approve Lee, Ogle, Whiteside Regional Office of Education; Bureau Henry Stark Regional Office of Education; and LaSalle County Regional Office of Education projects for PY 15. Motion was seconded by Tim Farraher and carried.

Pam continued by telling members that a second round of Request for Proposals were released in hopes of receiving projects from other counties. The Requests for Proposals were due to the BEST, Inc. Office today. The only project submitted was one from Streator High School. Pam informed members that the projects are to start on July 1, 2015. Since the NCI Works will not meet until the end of July, Pam requested that the Youth Council be given the authority to act on behalf of NCI Works in reviewing and approving the proposal. Tim Farraher motioned to grant the Youth Council the authority to act on

behalf of NCI Works in reviewing and approving the Streator High School project. Motion was seconded by Vicki Carlson and carried.

Pam told members that since projects were not received from some counties BEST will now determine what services can be provided to those youth in the respective areas. She said that, pending adequate funding, the emphasis will be on work-based learning activities.

One Stop Partner

Vanessa Hoffeditz informed members that the One Stop Partner Committee is continuing discussion about hosting a job fair with the local Housing Authority offices.

Vanessa said that at the last meeting members began discussion of significant client issues and challenges that mutual clients may be encountering. She said that the committee also discussed Service/Asset Mapping of Partner Programs. Vanessa told members that the committee suggested having a consultant assist with that project due to the size of the local workforce area. Vanessa reported that partners were encouraged to be a part of the Business Services Team. Vanessa informed members that the One Stop Partner agreed to support the concept of the “60 by 25” Network Initiative.

Members held a brief discussion regarding the data collection for the “60 by 25” Network Initiative as discussed after the presentation earlier in the evening. Pam stated that she did not see the data collection as burdensome for any partner or staff member. Dr. Corcoran shared information about the Northern IL University P20 Network noting that the information is already available. Members agreed to support the initiative and agreed to allow the One Stop Partner Committee to continue working on the project.

Lastly, Vanessa told members that the One Stop Partner Committee talked about Journey Mapping with mutual clients.

Regional Workforce Partnership Board – Northern & Southern Sub-committees

Cary Robbins informed members that the Northern & Southern Sub-committees of the Regional Workforce Partnership met via teleconference. Debbie Clausen stated that a copy of the Meeting Minutes were included in the packet.

Oversight

Pam informed members that the Oversight Committee met before the NCI Works meeting, however, there was not a quorum to approve any of the Action Items listed on the prepared Agenda. Therefore, she said that the action items will be presented to the full NCI Works Board for approval.

Pam told members that the 3rd Quarter Performance Report for PY 2014 was included with the meeting materials. She said that all performance measures are either being met or exceeded. Jennifer Robbins motioned to approve the 3rd Quarter Performance Report as presented. Motion was seconded by Tim Farraher and carried.

Pam informed members that the following training programs from IL Valley Community College are due for recertification:

- Truck Driving Training

- Truck Driver Training Advanced Proficiency

Debbie Clausen motioned to approve the Truck Driving Training and Truck Driver Training Advanced Proficiency programs for recertification. Motion was seconded by Kevin Reibel and carried. Dr. Corcoran abstained from discussion and voting.

Pam then informed members that IL Valley Community College submitted the following programs for initial approval:

- Medical Administrative Assistant

- Medical Billing and Coding

- Welding Construction AAS

- Welding Production AAS

Debbie Clausen motioned to approve the Medical Administrative Assistant, Medical Billing and Coding, Welding Construction AAS and Welding Production AAS programs. Motion was seconded by Vanessa Hoffeditz and carried. Dr. Corcoran abstained from discussion and voting.

Pam told members that Whiteside Area Career Center submitted their Summer CNA Program for recertification. Vicki Carlson motioned to approve the CNA Program from Whiteside Area Career Center for recertification. Motion was seconded by Kevin Reibel and carried.

Pam also told members that the Sleep Technician Program at IL Valley Community College is no longer being offered and therefore was removed from the Statewide Training list.

Other Business

No Place Like Home (NPLH) Update

Pam Furlan reported that 18,371 hits were received on the No Place Like Home webpage. She said that 18 businesses listed 34 job openings in addition to the 14 health care providers that have direct links to the webpage.

CME Update

Pam reported that the CME (Chief Manufacturing Executives) group met in early May. Pam said that she provided them with an update of the Workforce Innovation and Opportunity Act (WIOA) and how legislation focuses on business engagement and work-based learning. Pam said that the group started and will continue discussions about handling applicants with a criminal background and other hiring needs as well as the skills that current applicants are lacking.

Public Comments

Dianna Schuler reminded members to join NCI Works on Facebook and Follow NCI Works on Twitter.

Adjournment

With there being no further business, Kevin Reibel motioned to adjourn. Motion carried. Meeting adjourned at 6:50 p.m.

Jo Ann Johnson

Approved by:

Mary Boogemans
NCI Works Secretary