

**Northwest Central IL Works (NCI Works)  
Executive Committee Meeting  
Tuesday, September 29, 2020  
2:30 p.m.**

## **AGENDA**

**Join Zoom Meeting**  
**<https://us02web.zoom.us/j/86794205556>**  
**Meeting ID: 867 9420 5556**

**Dial by your location**  
**+1 312 626 6799 US (Chicago)**  
**Meeting ID: 867 9420 5556**

Call to Order (Linda Burt / Cary Robbins)

Roll Call

Chair Comments

Approval of the July 28, 2020 Meeting Minutes **(Page 1)** *(Action Item)*

### **Business Meeting**

- Approval of the Financial Reports June & July 2020 **(Page 7)** *(Action Item)*
- Approval of 4<sup>th</sup> Quarter Report *(Action Item)* **(Page 15)**
- Approval of the Partner Report *(Action Item)* **(Page 16)**
- Approval to add Castor Health Institute & their Certified Nurse Aide Training Program to Eligible Training Provider List **(Page 17)** *(Action Item)*
- Approval of the Agriculture Production Technology Program at Sauk Valley Community College **(Page 20)** *(Action Item)*
- Approval of the Agriculture Business Program at Sauk Valley Community College **(Page 23)** *(Action Item)*
- Approval to Recertify Training Programs from Sauk Valley Community College **(Page 26)** *(Action Item)*

## Other Business

- Approval of Trade Grant Application (19-661004) (Annette Pace) (*Action Item*)

Requesting approval to submit the Trade Grant Application that will be effective October 1, 2020. Also request approval to submit future modifications that increase Trade funding through September 30, 2021.

- NCI Works Meeting Survey & Next Meeting Date (Carrie Folken)

We received 24 out of 37 completed surveys of times and dates for NCI Works meetings -- here are the top 4

First Monday of the odd months before 2 -- 11  
Second Monday of the odd months before 2 -- 11  
Second Monday of the odd months before 5 --10  
First Monday of the odd months before 5 --9  
Keep it the way it is ----7

The reason we conducted this is because we are having such a hard time trying to come up with a majority to conduct business. With a 38 member board, 20 would have to be present for an electronic meeting (a quorum) and 11 for an in person meeting (majority of a quorum). Although 20 didn't respond to one specific time, we are seeing more able to commit to the early hours as well as earlier in the month.

- Discussion of Proposed Bylaw Amendment ([Page 27](#)) (*Action Item*)

Public Comments / Recognition of Guests

Adjournment