

Northwest Central IL Works (NCI Works) Meeting
Tuesday, May 26, 2020
5:30 p.m.

Join Zoom Meeting
<https://us02web.zoom.us/j/85419512237>

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AGENDA

Call to Order (Linda Burt / Cary Robbins)

Roll Call

Chair Comments

Consent Agenda (Action Item):

Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.

- NCI Works (November 19, 2019 Meeting Minutes) (Page 1)
- Executive Committee Meeting (January 28, 2020 Minutes) (Page 7)
 - Approval of PY 2020 MOU Document (excluding Resource Sharing Agreement)
 - Approval of PY 2020 Local Plan
 - Approval of PY 2020 EDR #6 Regional Plan
 - Approval of PY 2020 EDR #5 Regional Plan
 - Approval of the Financial Reports (October & November 2019)
 - Approval of Trade and Trade Case Management Modifications
 - Approval of 1E (Emergency) Grant Modification
- Executive Committee Teleconference Meeting (March 24, 2020 Minutes) (Page 14)
 - Review and Approval of the Financial Reports December 2019 & January 2020
 - Review & Approval of Resource Sharing Agreement for PY 20 Memorandum of Understanding
 - Selection of One Stop Certification Review Team
 - Potential Policy Waiver(s) for Students during the emergency situation
- Employer Engagement Committee Teleconference (April 7, 2020 Summary) (Page 18)

☐ Youth Committee Teleconference Meeting (April 14, 2020 Minutes) (Page 22)

- Request for PY 19 Contract Modification from Bureau Henry Stark Regional Office of Education
- Review & Approval of PY 2020 Youth Projects
 - Bureau Henry Stark Regional Office of Education)
 - Regional Office of Education #35 (LaSalle, Marshall, Putnam Counties)
 - Regional Office of Education #47 (Lee, Ogle, Whiteside Counties)
 - West Carroll School District (Provider did not meet minimum specifications for proposal to be considered. They were looking to hire youth during the summer months in a work experience capacity. Information was shared with the appropriate staff to follow up with them)

Business Meeting

Oversight Committee (Gerald Waszkowiak)

- Review and Approval of the Financial Reports February & March 2020 (*Action Item*) (Page 27)
- Review & Approval of 3rd Quarter Performance Report (*Action Item*) (Page 35)
- Review of the Partner Report (*Action Item*) (Page 36)
- Review of Partner Referral Report (Page 37)
- Customer Feedback from One Stop Operators (Page 38)

Other Business

- One Stop Certification Review Team

Request approval for the One Stop Certification Team to act on behalf of NCI Works in reviewing the One Stop Center and submitting the proposal for Certification to DCEO. (*Action Item*) (Pam Furlan)

- Supportive Service Transportation Policy (*Action Item*) (Carrie Folken / Annette Pace)

Currently customers for the Adult, Dislocated Worker and Youth programs are paid \$.35 per mile for transportation while our Trade customers received the federal rate. BEST, Inc. is recommending to be consistent on all titles for mileage reimbursement to be set at the Federal Rate and it will be reviewed prior to each new program year and the rate will be revised based on annual allocation as needed until it is determined that a permanent rate should be established.

- Procedures to Waive Standing Local Policies During An Emergency Crisis (Pam Furlan) (Page 42) (*See March 24, 2020 Executive Committee Meeting Minutes regarding discussion about this matter*)

- Opioid Grant Update (See Report from Kerri Hicks below)

In February, we were able to enroll 1 Behavioral Health Nurse at Sinnissippi Center in Dixon, 1 Education Coordinator with Perfectly Flawed, and 1 Job Coach for the Northern Territories (Whiteside, Lee, Ogle, Carroll, and Jo Daviess). Still actively pursuing the Southern Territory Job Coach at this time.

Since their placement, Matt Howze (Job Coach) has referred 3 impacted participants in which we were able to get 1 enrolled into a Paid Work Experience prior to COVID-19 and the Stay At Home Order was put into effect. This participant works at Colmark Accounting in Sterling as their Administrative Assistant and has been thriving in this position. Both the Employer and Employee are very pleased with this opportunity.

The other 2 referrals are on hold due to COVID and have a worksite promised to them once the Order is lifted. 1 will be working with Home of Hope and the other will be placed at Heritage Woods.

Matt and Kim have 12 referrals between them that they are having conversations with currently and have provided to these individuals pre-applications, in which I will then determine their eligibility into the program. Matt and Kim are working on compiling that 2nd Chance Employer list so that when we can start placing individuals again, they will be ready with work sites. Trying to avoid as much gap as possible.

Kelly our Behavioral Health Nurse at Sinnissippi Center is working remotely from home but does 1-2 days a week travel to sites for injections. Kelly has been working on articles that will help to provide the awareness of addictions, and trying to help breakdown the stigma of our impacted population.

- Apprenticeship Expansion Grant Update (Pam Furlan)
- Success Stories (Page 43) (Pam Furlan) - FYI
- BEST, Inc. Preparedness Plan Update (Pam Furlan)
- Next Meeting: July 28, 2020

Public Comments / Recognition of Guests

Adjournment