

Northwest Central IL Works (NCI Works)

Tuesday, March 22, 2016

5:30 p.m.

Illinois Valley Community College, Room C316, Oglesby, IL

Sauk Valley Community College, Room 2K2, Dixon, IL

Highland Community College, Room H-209, Freeport, IL

Kishwaukee Community College, Room C1210, Malta, IL

MEETING AGENDA

Call to Order (Linda Burt/Cary Robbins)

Roll Call

Approval of November 24, 2015 Meeting Minutes (Enclosed) (Pages 1 – 6) (*Action Item*)

Workforce Innovation and Opportunity Act (WIOA) Update (Pam Furlan)

Reports

Executive Committee (Linda Burt/Cary Robbins) (Pages 7 – 13)

◆ Discussion of NCI Works Structure / Committee Chairs Appointments (Page 14)

- Oversight – Gerald Waszkowiak
- One Stop Partner – Vanessa Hoffeditz
- Business Liaison & Marketing – DeAnne White/Linda Burt
- Employer Engagement – Debbie Clausen/Cary Robbins
- Targeted Populations – Vanessa Hoffeditz/Carrie Folken
- Youth Committee – Teresa Strum

◆ Review & Approval of NCI Works Bylaws (as amended) (Enclosed) (Pages 15 – 29)
(*Action Item*)

◆ Appoint Representative to Negotiate Memorandum of Understanding (MOU) (*Action Item*)

◆ Approve Process for Cost Sharing Negotiations (*Action Item*)

◆ Update on Employer Forums

Employer Engagement Committee (Debbie Clausen/Cary Robbins) (Pages 30 – 32)

- ◆ Committee Organization and Logistics
- ◆ Review of Committee Responsibilities
- ◆ Follow up on Melanie Arthur Training – Next Steps
- ◆ Webinars/Topics for Sector Strategies
- ◆ OJT Wage Reimbursement (*Action Item*)
- ◆ Discussion about kids not going to four-year school
- ◆ Employer Forums Update

Youth Committee (Teresa Strum) (Pages 33 – 36)

- ◆ Committee Organization and Logistics
- ◆ Review of Committee Responsibilities
- ◆ WIOA Update
- ◆ Update on Career Preparation/Life Skills Programs
- ◆ Update on Current Youth Providers
- ◆ Lee, Ogle, Whiteside Regional Office of Education Modification Request (Enclosed) (*Action Item*)
- ◆ Educators Meeting Update
- ◆ PY 2016 Request for Proposals

One Stop Partner Committee (Vanessa Hoffeditz) (Pages 40 – 43)

- ◆ Committee Organization and Logistics
- ◆ Review of Committee Responsibilities
- ◆ WIOA Update

- ◆ One Stop Center & System Update Information
- ◆ Memorandum of Understanding (MOU) Update
- ◆ MOU and Regional Plan Update
- ◆ Identify 1-3 Significant Client Issues
- ◆ PY 15 Quarter Report Update

Targeting Populations Committee (Carrie Folken/Vanessa Hoffeditz) (Pages 44 – 47)

- ◆ Committee Organization and Logistics
- ◆ Review of Committee Responsibilities
- ◆ WIOA Update

Business Liaison & Marketing Committee (DeAnne White/Linda Burt) (Pages 48 – 50)

- ◆ Committee Organization and Logistics
- ◆ Review of Committee Responsibilities
- ◆ WIOA Update
- ◆ Local Awards Banquet (*Action Item*)
- ◆ Annual Report (*Action Item*)
- ◆ Website Analytics

Oversight Committee (Gerald Waszkowiak)

- ◆ Committee Organization and Logistics (Discussion)
- ◆ Review of Committee Responsibilities
- ◆ Review and Approval of 4rd Quarter Performance Report for PY 2014 (Page 51) (*Action Item*)
- ◆ Review and Approval of 1st Quarter Performance Report for PY 2015 (Page 52) (*Action Item*)
- ◆ Review and Approval of 2nd Quarter Performance Report for PY 2015 (Page 53) (*Action Item*)
- ◆ Review and Approval of the Financial Reports (July 1, 2015 – February 29, 2016) (will be sent under separate cover or at the meeting) (*Action Item*)

Business Meeting

- ◆ Review & Approval of the Memorandum of Understanding (MOU) Outline (Will be sent under separate cover or at the meeting) (Pam Furlan) (*Action Item*)
- ◆ Review & Approval of the Local Plan Outline (Will be sent under separate cover or at the meeting) (Pam Furlan) (*Action Item*)
- ◆ Review & Approval of the Regional Plans Outline (Will be sent under separate cover or at the meeting) (Pam Furlan) (*Action Item*)
- ◆ PY 14 Grant Modification (Move excess funds from the Transitional Line item to return the funds to Youth and Dislocated Workers (Kathy Day) (*Action Item*))
- ◆ PY 15 Grant Modification (Transfer up to \$60,000 from Dislocated Worker to Adult Program) (Kathy Day) (*Action Item*)
- ◆ Accept Proposal from Thomas P. Miller and Associates in the amount of \$7,476.00 to negotiate cost sharing for Shared Workforce System and Infrastructure Costs as required by the Governor and in accordance with the WIOA of 2014. (Kathy Day) (*Action Item*)

Other Business

Next Meeting Date: May 24, 2016

Public Comments

Adjournment