

**Northwest Central IL Works (NCI Works) Meeting  
Tuesday, May 28, 2019**

Illinois Valley Community College, Room C324-C325, Oglesby, IL  
Sauk Valley Community College, Room 2K02, Dixon, IL  
Highland Community College, Room H-209, Freeport, IL  
Carroll County Housing Authority, Savanna, IL

## **AGENDA**

Call to Order (Cary Robbins)

Roll Call

Chair Comments

Small Business Panel Discussion (Page 1)

- John Small (LaSalle County Broadcasting)
- Justin Wiggins (Wiggins Computing, LLC)
- Cory Gabler (Steel River System)

Status Report for Targeted Population Grant (Kris Subler, Thomas P. Miller & Associates) (Executive Summary & Targeting Population Assessment Report provided as a separate document)

**Consent Agenda (Action Item):**

*Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.*

- NCI Works (March 19, 2019 Meeting Minutes) (Page 3)
- Employer Engagement Committee (April 2, 2019 Meeting Minutes) (Page 10)
- Business Liaison & Marketing Committee (April 3, 2019 Meeting Minutes) (Page 14)
  - Approval to increase the registration fee for the Employers Conference to \$40.00
- Youth Committee (April 9, 2019 Meeting Minutes) (Page 17)
  - Approval of PY 2019 Youth Projects Pending Contract Negotiations
    - Bureau Henry Stark Regional Office of Education
    - Regional Office of Education #35 (LaSalle, Marshall, Putnam Counties)
    - Regional Office of Education #47 (Lee, Ogle, Whiteside Counties)
- Targeted Population Committee/Workgroup (May 15, 2019 Meeting Minutes) (Page 21)
  - Approval to Accept the Hiring Assessment Report

## Reports

Oversight Committee (Gerald Waszkowiak)

- Review and Approval of the Financial Reports February & March 2019 (*Action Item*) (Page 25)
- Review of the Partner Referral Report (Page 31)
- Review and Approval of Partner Report (*Action Item*) (Page 32)
- Review of the PY 18 Local Performance Measures for Title IB (Page 33)
- Customer Feedback from One Stop Operators (Page 34)
- Eligible Training Provider List Update

An Apprenticeship Program (Industrial Maintenance Mechanic) as added to the Eligible Training Provider list for Carus Chemical

Recertified Sauk Valley Community College programs on the Eligible Training Provider List (Page 42) (*Action Item*)

Removed the following Sauk Valley Community College programs from the Eligible Training Provider List:

- Administrative Assistant Certificate
- Criminal Justice: Justice Affairs
- Office and Administrative Services: Medical Office
- Office and Administrative Services: Medical Office Assistant
- Office and Administrative Services: Legal Office Assistant
- Web Design

## Other Business

- PY 18 Plan Modification (Page 44) (*Action Item*) (Annette Pace)

This modification to our current grant for Program Year 2018 incorporates additional funding in the amount of \$28,494.00. The modification also transfers an additional \$20,000 from the Dislocated Worker cost category to the Adult cost category and adjusts budgeted amounts per line item to better match anticipated expenditures.

- PY 19 Plan (Will be sent under separate cover before the NCI Works Meeting on May 28, 2019) (*Action Item*) (Annette Pace)

This Plan establishes the grant for Program Year 2019.

- Approval of the Memorandum of Understanding (MOU) (including Budget) (*Possible Action Item*) (Pam Furlan) (Provided as a separate document)

- One Stop Site(s) Access Centers (Page 47) (Action Item)
- Computer Purchase Request (Action Item) (Jo Ann Johnson)

We are requesting to upgrade the RAM on 30 computers that are being used in the BEST, Inc. Office Resource Rooms. The majority of these computers were purchased in March 2014 and are scheduled to be replaced. Since these computers are still in working order are not necessarily used on a daily basis, we are recommending to increase the memory to 8 GB. The cost to increase the memory of these 30 computers is about \$900.00.

We are requesting to replace 8 desktop computers that are used by staff. These computers are used on a continual basis and are starting to have issues. The cost for replacing these computers is about \$4,800.00.

Estimated cost for computer upgrades and replacements is \$5,700.00.

- Individual Training Account Policy Revision (Page 49) (Action Item) (Pam Furlan/Sara Escatel)
- Status Report for Rapid Talent Pipeline Initiative (RTPI) (Dianna Schuler)
- Health Care Summit Update (Dianna Schuler)

Spring of 2020 is the target for the CMA program to begin pending ICCB approval. There are people already interested. IVCC is working on the course descriptions and once done and approved by ICCB NCI Works will go for the apprenticeship registration. IVCC's program is a partnership with Kishwaukee CC. Program is supposed to go to ICCB by June, August at the latest. Next meeting has not yet been scheduled.

- Success Stories (Page 50) (Pam Furlan)
- Next Meeting: July 24 – NCI Works

Public Comments / Recognition of Guests

Adjournment