

**Northwest Central IL Works (NCI Works) Meeting
Tuesday, November 19, 2019**

5:30 p.m.

Illinois Valley Community College, Room CTC124, Oglesby, IL
Sauk Valley Community College, Room 2K02, Dixon, IL
Highland Community College, Room H-209, Freeport, IL
Carroll County Housing Authority, Savanna, IL

AGENDA

Call to Order (Linda Burt / Cary Robbins)

Roll Call

Chair Comments

- Introduction of New Members
- Local Business Climate

Consent Agenda (*Action Item*):

Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.

- NCI Works (September 24, 2019 Meeting Minutes) (Page 1)
- Business Liaison & Marketing Committee (October 4, 2019 Meeting Minutes) (Page 7)
- Targeted Population Committee/Workgroup (October 16, 2019 Meeting Minutes) (Page 9)

Reports

Oversight Committee (Gerald Waszkowiak)

- Review and Approval of the Financial Reports August & September 2019 (*Action Item*) (Page 13)
- Review & Approval of 2nd Quarter Performance Report (*Action Item*) (Page 20)
- Review of the Partner Report (*Action Item*) (Page 21)
- Review of Partner Referral Report (Page 22)
- Customer Feedback from One Stop Operators (Page 23)

- Approval to accept the work plan, cost and budget proposal from Workforce Enterprise Services, Inc. (WES) for the negotiation of the 2020 One Stop infrastructure and local service delivery costs for NCI Works at a cost of \$5,200.00.
- Appointments of Pam Furlan as the Lead Negotiator for program services and Annette Pace as budget negotiator on behalf of BEST, Inc. for the 2020 MOU.

Other Business

- Election of Officers

Cary Robbins / Linda Burt	Co-Chairs
Amy Soltis-Strawn	Vice-Chair
Patty Head	Secretary

- Review and Approval of Memorandum of Understanding Revisions (Page 28) (Pam Furlan) (*Action Item*)
- Approval to transfer up to \$550,000 from the Dislocated Workers Grant to the Adult Grant (Annette Page) (*Action Item*)

Modification request to transfer \$550,000 from the DW cost category to the Adult cost category due to the large volume of Adult enrollments and also to expend 80% of funding for both cost categories. We have requested similar transfers in the two previous years to expend DW funding rather than return it to the State.

- Approval to establish a Trade Grant for the period of October 1, 2019 – September 30, 2020 (Annette Pace) (*Action Item*)
- Update on 1E Grant (PY 17-661004) (Annette Pace)

We received confirmation from DCEO that the 1E Grant was approved. The initial grant is for \$400,000 and will be able to be modified up to \$703,000. This 1E Grant also includes Trade Case Management funds.

- Opioid Grant Update (Pam Furlan)
- Apprenticeship Expansion Grant Update (Pam Furlan)
- Success Stories (Page 33) (Pam Furlan)
- NCI Works Recertification Process Update (Pam Furlan)
- Conflict of Interest (Please read the enclosed NCI Works Conflict of Interest Policy, complete the form and return it to Jo Ann) (Page 34)
- NCI Works Committee Summary (Page 40) (*Provided for Informational Purposes Only*)

- Next Meeting: January 28, 2020 Executive Committee Meeting
March 24, 2020 NCI Works Meeting

Public Comments / Recognition of Guests

Adjournment