

**Northwest Central IL Works (NCI Works) Meeting  
Tuesday, November 28, 2017, 5:30 p.m.**

Illinois Valley Community College, Room CTC 124, Oglesby, IL  
Sauk Valley Community College, Room 2K02, Dixon, IL  
Highland Community College, Room H-209, Freeport, IL  
Carroll County Housing Authority, Savanna, IL

**REVISED AGENDA**

Call to Order (Linda Burt/Cary Robbins)

Roll Call

Chair Comments

**Consent Agenda** (*Action Item*):

*Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.*

- NCI Works (September 26, 2017 Meeting Minutes) (Page 1)
- Employer Engagement Committee (October 3, 2017 Meeting Report) (Page 8)
- Youth Committee (October 10, 2017 Meeting Report) (Page 12)
- One Stop Partner Committee (October 12, 2017 Meeting Report) (Page 16)
- Business Liaison & Marketing Committee (October 27, 2017 Meeting Report) (Page 19)

**Presentation**

Title IB Partner Presentation (Business Employment Skills Team, Inc.) (Carrie Folken)  
(Power Point Presentation Enclosed) (Page 22)

**Reports**

Workforce Innovation and Opportunity Act (WIOA) Update (Pam Furlan)

Special Projects (Pam Furlan)

- NCI Works Committee Initiatives Update
- Healthcare Summit Update
- NIMBLE: Northern Illinois Manufacturing Building Lifetime Employment (Enclosed)  
*Should we replicate that here?* (*Action Item*) (Page 28)
- Vermillion Advantage (Enclosed) *Should we replicate that here?* (*Action Item*)  
(Page 31)

## Oversight Committee (Gerald Waszkowiak)

- Review and Approval of the Financial Reports August & September 2017 (Page 32) (*Action Item*)
- Customer Feedback from One Stop Operators (Page 40)
- Memorandum of Understanding (MOU) Cost Sharing Negotiations (Kathy Day) (*Action Item*)

It is that time again when we need to begin negotiations for cost sharing of the one-stop system. The past two years we have hired an outside consulting firm to provide these services. The negotiations can be done by an impartial private sector board member or by a consultant.

Asking approval to issue a bids to provide those services again if no board member wishes to be involved.

- Incentive Grant Request (Kathy Day) (*Action Item*)

Based on performance standards we received an Incentive Grant is the amount of \$22,693. These funds must be utilized by 6/30/18.

Asking approval to issue bids to use these funds for consulting services for: Cyber Security Assessment, Leadership training, and Lean Assessment of our processes.

## Other Business

- PY 2017 Memorandum of Understanding (MOU) (Pam Furlan/Kathy Day) (*Action Item*)
- Business Member Volunteers – IWP Policy Groups
- Speakers for Future Meetings
- Success Stories (Enclosed) (Page 41)
- Election of Officers (DeAnne White/John Spencer) (*Action Item*)
  - Linda Burt & Cary Robbins, Co-Chair
  - Debbie Clausen, Vice Chair
  - Mary Boogemans, Secretary
- Executive Committee Meeting – January 23, 2018
- NCI Works 2018 Meeting Schedule: March 27, May 22, July 24, September 25, November 27

Public Comments / Recognition of Guests

Adjournment