

**Oversight Committee  
Meeting Minutes  
May 28, 2019**

The Oversight Committee was called to order at 4:45 p.m. by Chairman Gerald Waszkowiak.

Name	Present Illinois Valley Community College	Present Sauk Valley Community College	Present Carroll County Housing Authority	Absent
Linda Hessenberger	X			
Tom Pigati				X
Gerald Waszkowiak	X			

**OTHERS PRESENT (Illinois Valley Community College):** Dianna Schuler, Carrie Folken

**OTHERS PRESENT (Sauk Valley Community College):** Jo Ann Johnson

**OTHERS PRESENT (Carroll County Housing Authority):** Pam Furlan

Approval of Minutes

Linda Hessenberger motioned to approve the November 27, 2018 Meeting Minutes. Motion was seconded by Gerald Waszkowiak and carried.

**Business Meeting**

Approval of the Financial Reports

Annette reviewed the February and March 2019 Financial Reports for members. She noted that as of March 31, 2019, the Adult Direct Training Rate was 57.8%, the Dislocated Worker Direct Training Expenditure was 63.7% with a combined expenditure rate of 65.75%. Annette reminded members that the combined expenditure needs to be at least 50%. Regarding the Youth Work-Based Learning expenditure rate, Annette told members that it was 28% which exceeds the minimum of 20% required. After discussion, Gerald confirmed that members were in agreement to recommend the approval of the February and March 2019 Financial Reports to NCI Works.

Review of the Partner Referral Report

Members reviewed the Partner Referral summary from July 2018 – April 2019 that was included with the meeting materials. Gerald reminded members that this report is provided for information purposes to show the referrals being made to each of the local partners.

Review and Approval of Partner Report

Copies of a revised Partner Report was disseminated to members. Pam informed members that the original report reflected a cumulative number for National Able of 33 during the October – December reporting period. She told members that National Able corrected the report by providing the cumulative

numbers for each of the reporting periods. Members concurred that the Partner Report provided was satisfactory.

### Review of the PY 18 Local Performance Measures for Title IB

Gerald referred members to the PY 18 Local Performance Measures for Title IB report that was included with the meeting materials. He stated that every performance goal was exceeded. Pam commented that staff are doing an excellent job.

### Customer Feedback from One Stop Operators

Members then reviewed the Customer Feedback cards that were included with the meeting materials. Gerald stated that the comments were very favorable and spoke highly of the staff at the One Stop Center. Pam said that more customers are filling out the feedback cards which is worth noting. After discussion, Gerald said that he will report at the NCI Works meeting that the feedback cards are favorable and complementary to those involved.

### Eligible Training Provider List Update

Dianna reported that An Apprenticeship Program (Industrial Maintenance Mechanic) was added to the Eligible Training Provider list for Carus Chemical.

### Recertified Sauk Valley Community College programs on the Eligible Training Provider List

Gerald referred members to the Sauk Valley Community College Training Program List that was included with the meeting materials. Pam informed members that the following programs is being recommended for recertification due to an increase in tuition costs:

- Accounting
- Accounting Certificate
- Advanced Welder
- Agriculture
- Associate Degree Nursing
- Commercial Drivers License Program
- Computer Information Systems: Business Software Specialist I
- Computer Information Systems: Computer Software Technology
- Computer Information Systems: PC Technician
- Computer Information Systems: Server Support Specialist
- Computer Information Systems: Windows Server Administrator
- Computer Information Systems: Business Software Specialist II
- Criminal Justice – Law Enforcement
- Criminal Justice: Corrections
- Dental Assisting Program with Clinical Externship
- Electronics: Microprocessor Maintenance
- Entrepreneurship & Small Business Management
- Entry Level Welder
- Industrial Electronics
- Machining & CNC
- Management
- Management Certificate
- Management Information Systems (MIS)

- Marketing
- Marketing – entry level
- Multicraft Technology
- Networking Associate
- Networking Specialist
- Nurse Assistant
- Pharmacy Technician Program with Clinical Externs
- Practical Nursing
- Radiologic Technology
- Robotic Welding

Members agreed to recommend approval of the Sauk Valley Community College programs to NCI Works.

Pam noted that the following programs were removed from the Eligible Training Provider list because they are no longer being offered at Sauk Valley Community College:

- Administrative Assistant Certificate
- Criminal Justice: Justice Affairs
- Office and Administrative Services: Medical Office
- Office and Administrative Services: Medical Office Assistant
- Office and Administrative Services: Legal Office Assistant
- Web Design

Pam said no action is needed but it is being provided as informational.

#### Other Business

None

#### Public Comments

None

#### Adjournment

With there being no further business, Linda Hessenberger motioned to adjourn. Motion was seconded by Gerald Waszkowiak and carried. Meeting adjourned at 5:00 p.m.

Jo Ann Johnson