

**Oversight Committee  
Meeting Minutes  
July 24, 2018**

The Oversight Committee was called to order at 4:52 p.m. by Chairman Gerald Waszkowiak.

<b>Name</b>	<b>Present Illinois Valley Community College</b>	<b>Present Sauk Valley Community College</b>	<b>Absent</b>
Linda Hessenberger	X		
Tom Pigati	X		
Gerald Waszkowiak	X		

**OTHERS PRESENT (IVCC):** Pam Furlan

**OTHERS PRESENT (Sterling):** Dianna Schuler

**Business Meeting**

Approval of Minutes

Linda Hessenberger made the motion to approve the minutes from the last meeting. Gerald Waszkowiak second the motion. Motion carried.

Review and Approval of the Financial Reports

Gerald commented that the thing he noticed was a number of negative budget lines in April. Pam responded by letting the members know that if they notice a negative line that amount is usually made up for on another line. She also informed them that what they usually receive is a condensed portion of much larger worksheets from fiscal. Pam went on to point out that in Direct Training, on the budget sheets presented, we are at 56.59% and that Annette informed her that the final percentage is 67.1% for Adult and Dislocated Workers. She went on to inform the committee that effective July 1, 2018 the new requirement has been raised from 40% to 50%. In addition, Pam stated that we are required to obligate 80% of our Adult, Dislocated Worker, and Youth funds each program year. As of May, Pam stated that we are at 83% obligated in Adult, 83% in Dislocated Worker, and 98% in Youth. Again Pam asked Annette what the final obligations for PY17 came out to be at the end of June and those numbers are: 87.2% for Adult, 81.6% for Dislocated Worker, and 103% for Youth. Pam stated that once we run out of PY17 funds we will begin using the PY18 funds to cover obligations in the current program year. Along with those obligations, Pam also reported that we are supposed to be at 20% for youth work based learning and we are actually at 24.4%.

Motion to approve the financial reports was made by Linda Hessenberger and second by Tom Pigati. Motion Carried.

Review and Approval of PY 18 WIB Budget

Pam referred the committee to page 9 of the financial reports for the new WIB budget for PY18. She stated that the Executive Committee already approved it and that the Oversight Committee just needs to

ratify it. She stated that it is somewhat higher this year than PY17. Tom asked about the PY17 budget and, since it ended in a negative, where that money is made up from. Pam responded that the additional money is taken out of the larger pool of funds.

Motion to approve the PY18 WIB Budget was made by Tom Pigati and second by Linda Hessenberger. Motion Carried.

#### Review and Approval of Training Programs

Pam pointed out to the committee that the list of programs included those at Sauk Valley Community College that needed to be approved due to a tuition increase. She also reminded members that if a program is not on this list then BEST cannot pay for that it for our customers.

Motion to approve the Training Programs was made by Linda Hessenberger and second by Tom Pigati. Motion Carried.

#### Customer Feedback from One Stop Operators

Members noted that the comments received on the Customer Feedback cards from the One Stop Operators were all positive.

#### Core & Required Partner Presentations

Pam informed the committee that originally Rhonda Krueger was scheduled to present on behalf of the Illinois Department of Employment Security at tonight's (July 24, 2018) NCI Works meeting. However, Rhonda's schedule changed and she has been rescheduled for September 24, 2018.

#### Other Business

None

#### Public Comments

None

#### Adjournment

With there being no further business motion to adjourn was made by Tom Pigati. Motion was seconded by Linda Hessenberger and carried. Meeting adjourned at 5:14 p.m.

Dianna Schuler