

**Youth Committee  
Meeting Minutes  
June 12, 2018**

The Youth Committee was called to order at 4:00 p.m. by Chair Teresa Strum. Roll Call was taken.

Name	BEST, Inc. Fiscal Office, Dixon	NCI Works One Stop Center Ottawa	IVCC Oglesby	Absent
Tera Armstrong				X
Jim Carlson				X
Emlee Dooley	X			
Jill Guynn			X	
Sally Hanrahan	X			
Beth Hubbard	X			
Sarah McFarlane				X
Aurora Medina				X
Teresa Strum	X			
Mary Stouffer				X
Breanne Suarez			X	

**OTHERS PRESENT (Oglesby):** Jo Ann Johnson

**OTHERS PRESENT (Dixon):** Pam Furlan

Approval of Meeting Minutes

Beth Hubbard motioned to approve the April 10, 2018 Meeting Minutes. Motion was seconded by Sally Hanrahan and carried.

**Business Meeting**

Update on Career Preparation/Life Skills Programs

Sally informed members that the Career Preparation/Life Skills Program has ended for this school year. She said that she talked with students and instructors and Thome School and Safe School and both schools are interested in having the program again next year. Sally shared with members some of the topics that the students benefited from during the program this current school year, such as: how to find a job, what to do when you will be late for work, how to get summer job, it is okay to make mistakes, etc. Sally told members that she checked with Nachusa and Circuit Breaker about the possibility of starting the program again next school year. She said that both have gone through some staff changes. Sally said that the instructor at Circuit Breaker did ask for some assistance with Job Shadowing and plans to discuss it with her during the summer.

### Update on Current Youth Providers / Project Reach

Sally informed members that an update on the Current Youth Providers and Project Reach was included with the meeting materials. She told members that the current numbers will no change too much for the end of the year report that will be provided for the next Youth Committee meeting. Sally then asked members if they would like to see any of the reporting done differently for next Program Year. She said that she will include numbers for Job Shadowing starting July 1.

### PY 2018 Youth Request for Proposals Negotiation Update

Sally told members that contracts have been negotiated with the Bureau Henry Stark Regional Office of Education, Regional Office of Education #35 and Regional Office of Education #47. She told members that she and Carrie Folken met with the representatives of these contracts and recommendations some changes regarding their goals and inclusion of Work Based Learning and all were in agreement.

### Streator Township High School Negotiation Update

Sally then presented the information provided by Streator Township High School regarding their project for next year. Sally reminded members that Streator High School has another high school diploma recovery program similar to the BRIDGE program. She told members that BEST, Inc. cannot duplicate a program that is already available to students. Another concern, Sally said, is that their initial proposal did not include any career awareness/exploration or Work Based Learning initiatives as outlined in the Request for Proposal. Sally told members that Streator High School was asked to clarify how they were going to incorporate these initiatives in their project as well as provide information about how the two credit recovery programs were different, if any. Referring to the information provided from Streator High School, Sally noted that the Jack Wilson Academy program is ran during regular school hours and the BRIDGE program is offered in the mornings. Other than the time differences, there appears to be no other differences between the two programs. Sally also pointed out that the BRIDGE program has been very successful during the past 15 years with over 160 students earning their high school diploma.

Pam noted that NCI Works gave the Youth Committee the authority to act on their behalf regarding the final decision of the BRIDGE Program with Streator Township High School.

After discussion, Teresa Strum motioned, based on the information provided, to not approve the Streator Township High School BRIDGE Proposal for Program Year 2018. Motion was seconded by Emlee Dooley and carried. Beth Hubbard abstained from discussion and voting as she submitted a competitive proposal.

### Youth Committee Initiatives / Vendor Fair Discussion

Pam reminded members that at the April Youth Committee meeting members talked about applying for a Transitional Aged Youth grant. She said that after Kathy Day reviewed the grant

specification she noted that the program was not suitable for the grant and suggested that we host a youth summit and invite youth providers, school representatives, social service representatives, workforce programs, community based organizations, etc. Kathy's suggestion was to include any organization and/or institution that provide services to the same youth population as WIOA. Members then began a lengthy discussion about options. First of all, Pam said that a Request for Proposal could be released for a Youth Summit using WIOA funding from BEST, Inc. Pam informed members of an event that was held several years ago that was well received for youth providers. She told members that Ruby Payne provided a workshop on the topic of working with youth from disadvantaged homes, homeless youth, family issues and challenges.

Members then continued their discussion about hosting a Youth Summit and securing a national speaker for the event. Pam told members that she would draft a Request for Proposal for members to review at their August meeting. Members agreed that as a result of the Youth Summit staff and other individuals who work with transitional youth ages 16-21 would have a better understanding of how to promote programs and services. Members continued to share their ideas noting the need to help those youth who appear to be falling through the cracks. It was also noted, that the focus of the Summit would be on out-of-school youth.

Sally told members that she recently attended a Poverty Simulation conducted by the University of Illinois Extension and hosted by the Regional Office of Education. She said that she was amazed at all of the different programs available and it was interesting to hear the comments from the teachers. Jill informed members that IL Extension Service will be conducting a simulation this fall in conjunction with the Regional Offices of Education. She said that the dates have not been confirmed, but will provide the information to Pam once it is available.

#### WIOA Funding Update for PY 2018

Pam informed members that BEST, Inc. received reduced funding for Program Year 2018. She said that Program Year 2018 funding is similar to what we received for Program Year 2016. Pam noted that there will be a significant amount of carry forward from Program Year 2017 to Program Year 2018, so programs should operate smoothly.

#### Youth Work-Based Learning Expenditure Update

Pam reported that the Youth Work-Based Learning Expenditure to date is 24%. She reminded members that 20% is the minimum expenditure required for Work Based Learning.

#### Tackling the Tough Skills Update

Breanne informed members that she will be presenting "Tackling the Tough Skills" curriculum this fall at circuit Breaker. She told members that the curriculum also includes a pre-and post-assessment. Breanne said that she is borrowing this curriculum from the Charleston, IL area as they have used it with great success for many years.

Other Business

None

Public Comments

None

Adjournment

With there being no further business, Emlee Dooley motioned to adjourn. Motion was seconded by Jill Guynn and carried. Meeting adjourned at 5:03 p.m.

Jo Ann Johnson