

**NCI Works
Zoom Meeting Minutes
March 2, 2021**

The NCI Works Meeting was called to order at 12:04 p.m. by Co-Chair Cary Robbins. Roll Call was taken.

Name	Present	Absent	Name	Present	Absent
James Andreoni		X	Rhonda Krueger	X	
Dave Argubright		X	Rob Lentz		X
Ed Bochniak	X		Kevin Lindeman		X
Mary Boogemans		X	Terry McGuire		X
Linda Burt		X	Kris Noble	X	
Danelle Burrs	X		Dan Payette	X	
Dr. Jerry Corcoran	X		Tom Pigati	X	
Marcia Derrer	X		Kevin Reibel	X	
Sara Escatel	X		Cary Robbins	X	
Abby Farrell	X		Len Saunders		X
Dan Fitzgerald	X		John Spencer	X	
Randy Freeman	X		Amy Soltis Strawn		X
Janet Graham		X	Teresa Strum	X	
Jill Guynn		X	Joel Torbeck	X	
Patty Head	X		Gerald Waszkowiak	X	
Linda Hessenberger	X		DeAnne White	X	
Vanessa Hoffeditz	X		Justin Wiggins		X
Deana Jones	X		Marcie Wiley		X
James Knauf		X			

OTHERS PRESENT: Carrie Folken, Jo Ann Johnson, Dianna Schuler, Annette Pace, Lyndsay Bliss, Mark Lohman, Sarah Cleveland

Chair Comments

Carrie introduced Mark Lohman and Sarah Cleveland to members. Carrie said that Mark and Sarah are with the American Job Center in the Quad Cities. Carrie also introduced Lyndsay Bliss who was recently appointed by the CEOs to NCI Works to members. Lyndsay told members that she is the Vice-President of Human Resources at Carus Corporation and is looking forward to serving on NCI Works.

Carrie informed members that Jim Andreoni submitted his resignation from NCI Works as he was recently appointed a judgeship in Bureau County. Carrie noted that Jim has served on the local workforce boards for many years and thanked him for his years of service. Cary noted that Jim will be missed.

Consent Agenda

Cary informed members that the Consent Agenda was included with the meeting materials. He told members that anyone can remove an item from the Consent Agenda list upon request for discussion. Cary said that each of the Committee Meeting Minutes were attached to the Consent Agenda to allow

for full disclosure of recommendations for action. It was moved by Kevin Reibel and seconded by Vanessa Hoffeditz to approve the Consent Agenda as presented. Roll call vote was taken:

Name	Yes	No	Name	Yes	No
James Andreoni			Rhonda Krueger	X	
Dave Argubright			Rob Lentz		
Ed Bochniak	X		Kevin Lindeman		
Mary Boogemans			Terry McGuire		
Linda Burt			Kris Noble	X	
Danelle Burrs	X		Dan Payette	X	
Dr. Jerry Corcoran	X		Tom Pigati	X	
Marcia Derrer	X		Kevin Reibel	X	
Sara Escatel	X		Cary Robbins	X	
Abby Farrell	X		Len Saunders		
Dan Fitzgerald	X		John Spencer	X	
Randy Freeman	X		Amy Soltis Strawn		
Janet Graham			Teresa Strum	X	
Jill Guynn			Joel Torbeck	X	
Patty Head	X		Gerald Waszkowiak	X	
Linda Hessenberger	X		DeAnne White	X	
Vanessa Hoffeditz	X		Justin Wiggins		
Deana Jones	X		Marcie Wiley		
James Knauf					

Motion carried.

The following items were approved in the Consent Agenda:

- November 17, 2020 NCI Works Meeting Minutes
- NCI Works Executive Committee (January 5, 2021 Meeting)
 - Approval of the October 2020 Financial Reports
 - Approval of Modify Opioid Grant
 - Approval for the following training programs from IL Valley Community College
 - ◆ SMAW Basic Welding Certificate
 - ◆ GMAW Intermediate Welding Certificate
 - ◆ Basic Dental Office Management Certificate
 - ◆ Basic Computer Aided Drafting Certificate
 - ◆ Agronomy AAS

Business Meeting

Oversight Committee

Gerald informed members that the Oversight Committee met prior to the NCI Works meeting and discussed several items and recommended their approval.

Approval of the Financial Reports November & December 2020

Gerald motioned to approve that the November & December 2020 Financial Reports. Motion was seconded by Dr. Jerry Corcoran. Roll call vote was taken.

Name	Yes	No	Name	Yes	No
James Andreoni			Rhonda Krueger	X	
Dave Argubright			Rob Lentz		
Ed Bochniak	X		Kevin Lindeman		
Mary Boogemans			Terry McGuire		
Linda Burt			Kris Noble	X	
Danelle Burrs	X		Dan Payette	X	
Dr. Jerry Corcoran	X		Tom Pigati	X	
Marcia Derrer	X		Kevin Reibel	X	
Sara Escatel	X		Cary Robbins	X	
Abby Farrell	X		Len Saunders		
Dan Fitzgerald	X		John Spencer	X	
Randy Freeman	X		Amy Soltis Strawn		
Janet Graham			Teresa Strum	X	
Jill Guynn			Joel Torbeck	X	
Patty Head	X		Gerald Waszkowiak	X	
Linda Hessenberger	X		DeAnne White	X	
Vanessa Hoffeditz	X		Justin Wiggins		
Deana Jones	X		Marcie Wiley		
James Knauf					

Motion carried.

Approval of the 2nd Quarter Performance Report

Gerald motioned to approve that the 2nd Quarter Performance Report. Motion was seconded by Dr. Jerry Corcoran. Roll call vote was taken.

Name	Yes	No	Name	Yes	No
James Andreoni			Rhonda Krueger	X	
Dave Argubright			Rob Lentz		
Ed Bochniak	X		Kevin Lindeman		
Mary Boogemans			Terry McGuire		
Linda Burt			Kris Noble	X	
Danelle Burrs	X		Dan Payette	X	
Dr. Jerry Corcoran	X		Tom Pigati	X	
Marcia Derrer	X		Kevin Reibel	X	
Sara Escatel	X		Cary Robbins	X	
Abby Farrell	X		Len Saunders		
Dan Fitzgerald	X		John Spencer	X	
Randy Freeman	X		Amy Soltis Strawn		
Janet Graham			Teresa Strum	X	
Jill Guynn			Joel Torbeck	X	
Patty Head	X		Gerald Waszkowiak	X	

Linda Hessenberger	X		DeAnne White	X	
Vanessa Hoffeditz	X		Justin Wiggins		
Deana Jones	X		Marcie Wiley		
James Knauf					

Motion carried.

Approval of the Partner Report

Gerald motioned to approve that the Partner Report. Motion was seconded by Dr. Jerry Corcoran. Roll call vote was taken.

Name	Yes	No	Name	Yes	No
James Andreoni			Rhonda Krueger	X	
Dave Argubright			Rob Lentz		
Ed Bochniak	X		Kevin Lindeman		
Mary Boogemans			Terry McGuire		
Linda Burt			Kris Noble	X	
Danelle Burrs	X		Dan Payette	X	
Dr. Jerry Corcoran	X		Tom Pigati	X	
Marcia Derrer	X		Kevin Reibel	X	
Sara Escatel	X		Cary Robbins	X	
Abby Farrell	X		Len Saunders		
Dan Fitzgerald	X		John Spencer	X	
Randy Freeman	X		Amy Soltis Strawn		
Janet Graham			Teresa Strum	X	
Jill Guynn			Joel Torbeck	X	
Patty Head	X		Gerald Waszkowiak	X	
Linda Hessenberger	X		DeAnne White	X	
Vanessa Hoffeditz	X		Justin Wiggins		
Deana Jones	X		Marcie Wiley		
James Knauf					

Motion carried.

Approval for the Recertification of the Commercial Drivers License Program at Sauk Valley Community College

Gerald motioned to approve the recertification of the Commercial Drivers License Program at Sauk Valley Community College. Motion was seconded by Dr. Jerry Corcoran. Roll call vote was taken.

Name	Yes	No	Name	Yes	No
James Andreoni			Rhonda Krueger	X	
Dave Argubright			Rob Lentz		
Ed Bochniak	X		Kevin Lindeman		
Mary Boogemans			Terry McGuire		
Linda Burt			Kris Noble	X	
Danelle Burrs	X		Dan Payette	X	
Dr. Jerry Corcoran	X		Tom Pigati	X	
Marcia Derrer	X		Kevin Reibel	X	

Sara Escatel	X		Cary Robbins	X	
Abby Farrell	X		Len Saunders		
Dan Fitzgerald	X		John Spencer	X	
Randy Freeman	X		Amy Soltis Strawn		
Janet Graham			Teresa Strum	X	
Jill Guynn			Joel Torbeck	X	
Patty Head	X		Gerald Waszkowiak	X	
Linda Hessenberger	X		DeAnne White	X	
Vanessa Hoffeditz	X		Justin Wiggins		
Deana Jones	X		Marcie Wiley		
James Knauf					

Motion carried.

Review of Commercial Drivers License-Truck Driving Entrepreneurship Program at Sauk Valley Community College

Gerald informed members that the Oversight Committee recommended that the Commercial Drivers License-Truck Driving Entrepreneurship Program submitted by Sauk Valley Community College not be approved. Providing a rationale for this decision, Carrie explained that it appears that an individual would have to either being taking the CDL program concurrently or already have their CDL. She said, because Truck Drivers are a high growth occupation in our area we couldn't fund for additional training for an already Commercial Driving and we couldn't fund two programs if we were paying for the CDL. If an individual has skills that is employable, WIOA funds cannot be used to supplement another program. Gerald Waszkowiak motioned to not approve the request from Sauk Valley Community College's Commercial Drivers License-Truck Driving Entrepreneurship Program be added to the Eligible Training Provider List. Motion was seconded by Joel Torbeck. Roll call vote was taken.

Name	Yes	No	Name	Yes	No
James Andreoni			Rhonda Krueger	X	
Dave Argubright			Rob Lentz		
Ed Bochniak	X		Kevin Lindeman		
Mary Boogemans			Terry McGuire		
Linda Burt			Kris Noble	X	
Danelle Burrs	X		Dan Payette	X	
Dr. Jerry Corcoran	X		Tom Pigati	X	
Marcia Derrer	X		Kevin Reibel	X	
Sara Escatel	X		Cary Robbins	X	
Abby Farrell	X		Len Saunders		
Dan Fitzgerald	X		John Spencer	X	
Randy Freeman	X		Amy Soltis Strawn		
Janet Graham			Teresa Strum	X	
Jill Guynn			Joel Torbeck	X	
Patty Head	X		Gerald Waszkowiak	X	
Linda Hessenberger	X		DeAnne White	X	
Vanessa Hoffeditz	X		Justin Wiggins		
Deana Jones	X		Marcie Wiley		
James Knauf					

Motion carried.

Vanessa told members that Tri-County Opportunities Council has opportunities available for short term certification available to customers.

Other Business

Carrie informed members that updates for the Opioid Grant, Apprenticeship Expansion Grant, IE Small Business Grant were listed on the Agenda and encouraged members to read the information. She also said that Partner Updates/Success Stories in included with the meeting materials for information purposes. Carrie said that as part of Service Integration everyone should be aware of all of the services and programs that each partner has available.

Public Comments / Recognition of Guests

To keep in compliance with the Open Meetings Act, Carrie said that all members need to complete the online training provided by the Illinois Attorney General's office. She said that if a member needs to complete the training, Jo Ann will be getting information to you to complete the training.

Carrie informed members that Partners have been in Memorandum of Understanding (MOU) negotiation process. She said that Partners met on March 1 for a second budget meeting and another meeting is planned for March 22. As part of the process, Carrie said, a "Report of Outcomes" needs to be completed letting DCEO know the progress being made on the budget. That report is due on April 15. Carrie said that the document will need to be signed by both Cary Robbins and Linda Burt as Co-Chairs of NCI Works along with Jim Duffy (CEO Chair). Carrie commented that she just wanted all members to know the process. No action is needed until the budget is presented to NCI Works members at the May meeting.

Kris Noble asked Carrie to explain the budget for the system. Carrie explained that we have an independent negotiator that helps develop the budget. She said that all Partners have to agree on that budget and how the payments will be divided between the partners to support the system as a whole. As an example, Carrie said that Vanessa with Tri-County Opportunities Council has a staff person at the One Stop Center one day per week so they have a FTE (full-time equivalency) of .25. Carrie said that it's a 3-step process starting with the negotiations and ending with the reconciliation of invoices that Annette Pace does.

Adjournment

With there being no further business, Randy Freeman motioned to adjourn. Motion was seconded by Linda Hessenberger and carried. Meeting adjourned at 12:30 p.m.

Jo Ann Johnson

Approved by



Patty Head
Secretary