

**Oversight Committee
Zoom Meeting Minutes
November 2, 2021**

The Oversight Committee meeting was called to order at 11:30 a.m. by Chairman Gerald Waszkowiak. Roll Call was taken.

MEMBERS PRESENT: Gerald Waszkowiak, Linda Hessenberger

MEMBER ABSENT: Tom Pigati

OTHERS PRESENT: Carrie Folken, Annette Pace, Jo Ann Johnson, Dianna Schuler, Randy Freeman

Approval of Meeting Minutes

Linda Hessenberger motioned to approve the September 7, 2021 Meeting Minutes. Motion was seconded by Gerald Waszkowiak. Roll Call vote was taken.

Linda Hessenberger – Yes
Gerald Waszkowiak – Yes

Motion carried.

Business Meeting

Approval of the Financial Reports

Annette reported that the June 2021 Financial Report had a correction after it was approved as the total cost for the lay-off aversion grant was not listed correctly. She said that a final payment had to be made so the revised reports need to be approved. Annette also informed members that the July and August 2021 Financial Reports were included for their review. Gerald told members that he reviewed the reports and did not see any concerns. Gerald motioned to recommend to NCI Works to approve the Revised June 2021, July and August 2021 Financial Reports. Motion was seconded by Linda Hessenberger. Roll Call vote was taken.

Linda Hessenberger – Yes
Gerald Waszkowiak – Yes

Motion carried.

Approval of 1st Quarter Partner Report

Gerald informed members that he reviewed the 1st Quarter Partner Report and didn't see any concerns except that the Department of Vocational Rehabilitation did not include their numbers.

With there being no questions, Linda Hessenberger motioned to approve the 1st Quarter Partner Report. Motion was seconded by Gerald Waszkowiak. Roll Call vote was taken.

Linda Hessenberger – Yes
Gerald Waszkowiak – Yes

Motion carried.

Review of the Partner Referral Report

Carrie reminded members that the Partner Referral Report documents the referral between each of the partners. She said that now with most state offices being open we should start seeing referrals between partners. Carrie said that she thought we would bring this report back to the committee now that we are starting to receive referrals via appointments. Gerald Waszkowiak motioned to recommend to NCI Works to approve the Partner Referral Report as presented. Motion was seconded by Linda Hessenberger. Roll Call vote was taken.

Linda Hessenberger – Yes
Gerald Waszkowiak – Yes

Motion carried.

Other Business

Gerald noted that the next Oversight Committee meeting will be Tuesday, March 1, 2022 at 11:30 a.m.

Public Comments

None

Adjournment

With there being no further business, Linda Hessenberger motioned to adjourn. Motion was seconded by Gerald Waszkowiak and carried. Meeting adjourned at 11:43 a.m.

Jo Ann Johnson