

**Oversight Committee
Meeting Minutes
March 1, 2022**

The Oversight Committee meeting was called to order at 11:32 a.m. by Chairman Gerald Waszkowiak. Roll Call was taken.

Member	Present	Absent	Member	Present	Absent
Linda Hessenberger	X		Tom Pigati	X	
Gerald Waszkowiak	X		Randy Freeman	X	

OTHERS PRESENT: Carrie Folken, Annette Pace, Jo Ann Johnson, Dianna Schuler

Approval of Meeting Minutes

Linda Hessenberger motioned to approve the November 2, 2021 Meeting Minutes. Motion was seconded by Tom Pigati. Roll Call vote was taken.

Member	Yes	No	Member	Yes	No
Linda Hessenberger	X		Tom Pigati	X	
Gerald Waszkowiak	X		Randy Freeman	X	

Motion carried.

Business Meeting

Approval of the Financial Reports

Gerald informed members that he reviewed the November & December 2021 Financial Reports and found them to be satisfactory. Randy Freeman motioned to approve the November 2021 Financial Reports as submitted. Motion was seconded by Tom Pigati. Roll Call vote was taken.

Member	Yes	No	Member	Yes	No
Linda Hessenberger	X		Tom Pigati	X	
Gerald Waszkowiak	X		Randy Freeman	X	

Motion carried.

With there being no questions regarding the November 2021 WIB Report, Randy Freeman motion to approve. Linda Hessenberger seconded the motion. Roll Call vote was taken.

Member	Yes	No	Member	Yes	No
Linda Hessenberger	X		Tom Pigati	X	
Gerald Waszkowiak	X		Randy Freeman	X	

Motion carried.

In regards to the December 2021 Financial Report, Annette informed members that the report reflects unobligated funds at this time. She said that 20% of the grant funds are used for carry-

forward to the next Program Year. Linda Hessenberger motioned to approve the December 2021 Financial Report as presented. Motion was seconded by Tom Pigati. Roll call vote was taken.

Member	Yes	No	Member	Yes	No
Linda Hessenberger	X		Tom Pigati	X	
Gerald Waszkowiak	X		Randy Freeman	X	

Motion carried.

Gerald told members that the December 2021 WIB Budget looks straight forward and no questions were asked. Randy Freeman motioned to approve the December 2021 WIB Budget as submitted. Motion was seconded by Linda Hessenberger. Roll Call vote was taken.

Member	Yes	No	Member	Yes	No
Linda Hessenberger	X		Tom Pigati	X	
Gerald Waszkowiak	X		Randy Freeman	X	

Motion carried.

Approval of 2nd Quarter Report for Title IB

Gerald informed members that the 2nd Quarter Report for Title 1B indicates that BEST, Inc. has exceeded the performance goals. Carrie told members that the Department of Labor is now considering a statistical model for Performance Measures and Illinois is serving as a pilot program for Program Year 2021. She said that although the Performance Measures were negotiated between the Locals and State some of the threshold goals may change next quarter depending on the barriers of some of our clients. Tom Pigati motioned to approve the 2nd Quarter Report for Title 1B to NCI Works. Motion was seconded by Linda Hessenberger. Roll Call vote was taken.

Member	Yes	No	Member	Yes	No
Linda Hessenberger	X		Tom Pigati	X	
Gerald Waszkowiak	X		Randy Freeman	X	

Motion carried.

Approval of 2st Quarter Partner Report

Carrie reported that the Trade Grant numbers were lower for second quarter than first quarter due to the fact that the Trade Grant operates from October 1 – September 30. Other programs are reported for the period of July 1 – June 30 and their information is cumulative. Linda Hessenberger motioned to recommend approval of the 2nd Quarter Partner Report to NCI Works. Motion was seconded by Randy Freeman. Roll Call vote was taken.

Member	Yes	No	Member	Yes	No
Linda Hessenberger	X		Tom Pigati	X	
Gerald Waszkowiak	X		Randy Freeman	X	

Motion carried.

Review of the Partner Referral Report

Gerald informed members that the Partner Referral Report was included with the meeting materials. Carrie noted that this is an informational report to show the referrals made to and from the Partners. She told members that the One Stop Operators and Partners are working on an electronic version of the referral form which will make this information easier to track. Carrie said that hopefully the form will be operational by July 1 and will be a benefit for all Partners and numbers will increase.

Other Business

Gerald informed members that the next Oversight Committee meeting will be on Tuesday, May 3, 202.

Public Comments

None

Adjournment

Linda Hessenberger motioned to adjourn. Motion was seconded by Tom Pigati. Motion carried. Meeting adjourned at 11:48 a.m.

Jo Ann Johnson