

**Youth Committee Conference Call  
Meeting Minutes  
February 8, 2022**

The NCI Works Youth Committee Zoom Meeting was called to order by Sally Hanrahan at 4:04 p.m. Roll call was taken.

<b>Name</b>	<b>Present</b>	<b>Absent</b>	<b>Name</b>	<b>Present</b>	<b>Absent</b>
Lyndsay Bliss	X		Aurora Medina		X
Jim Carlson		X	Dwayne Mentgen	X	
Emlee Dooley		X	Sarah McFarlane		
Beth Dellatori	X		Josephine Herrera-Miller	X	
Abby Farrell		X	Kris Noble	X	
Randy Freeman	X		Teresa Strum		X
Sally Hanrahan	X		Justin Wiggins		X
Beth Hubbard	X				

**Proxy:** Sarah McFarlane to Beth Hubbard

**Others Present:** Carrie Folken, Jo Ann Johnson, Randy Freeman

Approval of Meeting Minutes

Kris Noble motioned to approve the June 8, 2021 Meeting Minutes. Motion was seconded by Randy Freeman. Roll Call vote was taken.

<b>Name</b>	<b>Yes</b>	<b>No</b>	<b>Name</b>	<b>Yes</b>	<b>No</b>
Lyndsay Bliss	X		Aurora Medina		
Jim Carlson			Dwayne Mentgen	X	
Emlee Dooley			Sarah McFarlane	X	
Beth Dellatori	X		Josephine Herrera-Miller	X	
Abby Farrell			Kris Noble	X	
Randy Freeman	X		Teresa Strum		
Sally Hanrahan	X		Justin Wiggins		
Beth Hubbard	X				

Motion carried.

It was noted that the Meeting Summary for the October 12, 2021 Meeting was included for members' information.

**Business Meeting**

Update on Career Preparation/Life Skills Programs

Sally informed members that staff are continuing to meet with students at the Safe School in Peru and providing them with job search, job keeping and career information. She said that representatives from the college have also met with them and offered them some options for careers. Sally told members that

the students are interested in career information and they provide a list of careers that they are interested in.

Update on PY 21 Youth Providers

Sally referred members to the update on PY 21 Youth Providers that was included with the meeting materials. She provided an overview of each of the programs for members noting that numbers are lower than anticipated, but there has been an increased interest in the programs. Sally commented that she anticipates that the numbers will be in line with the goals by the fall. Randy asked if providers were meeting students in person or remotely. Sally responded that all programs are doing in person however, options are available if a remote session is needed.

Update on PY 22 Youth Providers

Carrie informed members that the Request for Proposals were released to operate Youth Programs for Program Year 2022 (July 1, 2022 – June 30, 2023). She said that the RFPs are expected by March 18, 2022 and readers were need to read and rate them for recommendation for approval by the Youth Committee and NCI Works. Carrie told members that if they were interested in reading the proposals to let Jo Ann know.

Review and Approval of Revised Youth Incentives

Carrie presented a Revised Youth Incentives Policy for consideration. She said that many of the youth who will access the services available in LWIA 4 will have multiple barriers to success. Carrie said that it is important to offer them continuous encouragement and recognition of achievements both large and small. After a review of the current Youth Incentives Policy it is being recommended to increase the following:

- ~~\$100.00~~ **\$150.00** for obtaining a GED certificate

The following Incentives will be awarded for the Annual Youth Activities

- Career Exploration Field Trips - ~~\$30.00~~ **\$50.00** for Successful Completion
- Unpaid for shadowing - ~~\$30.00~~ **\$50.00** for Successful Completion
- ~~Leadership Activities - \$30.00 per day for Successful Completion~~
- Work Readiness/**Leadership Activities** - ~~\$30.00~~ **\$50.00** per day for Successful Completion
- **Introduction to Working (completed prior to work experience of OJT) - \$75.00 for Success Completion**

Members concurred that these revisions to the Youth Incentives were reasonable and supported the changes. Randy Freeman motioned to approve the Revised Youth Incentives Policy as presented. Motion was seconded by Sally Hanrahan. Roll Call vote was taken.

Name	Yes	No	Name	Yes	No
Lyndsay Bliss	X		Aurora Medina		
Jim Carlson			Dwayne Mentgen	X	
Emlee Dooley			Sarah McFarlane	X	

Beth Dellatori	X		Josephine Herrera-Miller	X	
Abby Farrell			Kris Noble	X	
Randy Freeman	X		Teresa Strum		
Sally Hanrahan	X		Justin Wiggins		
Beth Hubbard	X				

Motion carried.

Work Based Learning/Summer Youth Program Initiative

Sally informed members that the staff at BEST, Inc. are working on a Summer program that will include Work Based Learning and Summer employment. Right now, she said, staff are getting the word out about the program to recruit youth ages 16-24. Assuming COVID is manageable this summer, Sally said that they are planning 5 work readiness sessions that will include a speaker to talk about various topics and do team building throughout the summer. At the end of the program, attendees will do resume writing, skill identification and possibly some job shadowing. Sally told members that the program is still in the implementation phase, but staff are asking for members to refer students to the office to determine if they are eligible for the program. In closing, Sally provided members with an overview of the youth program eligibility.

Kris asked if Sally struggled to get employers for work based learning. Sally responded that most businesses are on board. She did say that staff did encounter difficulty with the larger companies such as WalMart and Menards as they are corporate and there are more hoops to go through. Sally said that staff focus on the smaller employers and have been successful. Members then held a discussion on outreach for the program with them sharing ideas with Sally for recruitment.

**Other Business**

Member Updates

Dwayne told members that as part of his consortium of 10 high schools he will be looking for input from members that are interested in sitting on an Advisory Council to help tweak the curriculum of the various programs they have.

Lyndsay said that this as her first meeting and felt it was good conversation and is looking forward to continued participation.

Public Comments

None

Adjournment

With there being no further business, Randy Freeman motioned to adjourn. Motion was seconded by Dwayne Mentgen and carried. Meeting adjourned at 4:50 p.m.

Jo Ann Johnson