

**Oversight Committee
Meeting Minutes
May 3, 2022**

The Oversight Committee meeting was called to order at 11:30 a.m. by Chairman Gerald Waszkowiak. Roll Call was taken.

Member	Present	Absent	Member	Present	Absent
Linda Hessenberger	X		Tom Pigati		X
Gerald Waszkowiak	X		Randy Freeman	X	

OTHERS PRESENT: Carrie Folken, Annette Pace, Jo Ann Johnson, Dianna Schuler

Approval of Meeting Minutes

Linda Hessenberger motioned to approve the March 1, 2022 Meeting Minutes. Motion was seconded by Gerald Waszkowiak. Roll Call vote was taken.

Member	Yes	No	Member	Yes	No
Linda Hessenberger	X		Tom Pigati		
Gerald Waszkowiak	X		Randy Freeman	X	

Motion carried.

Business Meeting

Approval of the Financial Reports

Gerald informed members that he reviewed the January and February 2022 Monthly Financial Statements and found them satisfactory. Gerald Waszkowiak motioned to recommend that NCI Works approves the reports as submitted. Motion was seconded by Linda Hessenberger. Roll Call vote was taken.

Member	Yes	No	Member	Yes	No
Linda Hessenberger	X		Tom Pigati		
Gerald Waszkowiak	X		Randy Freeman	X	

Motion carried.

Approval of 3rd Quarter Partner Report

Gerald pointed out that some of the IDES information was missing from the 3rd Quarter Report. Carrie informed members that the Sterling IDES is in the process of moving into a new building and it could have been an oversight on their part. Linda Hessenberger motioned to recommend to NCI Works that the 3rd Quarter Partner Report be approved as submitted. Motion was seconded by Randy Freeman. Roll Call vote was taken.

Member	Yes	No	Member	Yes	No
Linda Hessenberger	X		Tom Pigati		
Gerald Waszkowiak	X		Randy Freeman	X	

Motion carried.

Review of the Partner Referral Report

Carrie reported that the Partner Referral Report is for informational purposes only. She told members that Jo Ann has been working with Computer Spa to develop an electronic referral form that will be accessible on the One Stop Center website. Carrie said that previous to the electronic referral form, staff have been calculating this information manually.

Approval to recertify the Truck Driving Program with Midwest Safe Driving

Gerald informed members that Midwest Safe Driving submitted a recertification to their Truck Driving Program. Gerald Waszkowiak motioned to recommend that the NCI Works approve the Truck Driving Program with Midwest Safe Driving. Motion was seconded by Randy Freeman. Roll Call vote was taken.

Member	Yes	No	Member	Yes	No
Linda Hessenberger	X		Tom Pigati		
Gerald Waszkowiak	X		Randy Freeman	X	

Motion carried.

Approval to include the Bookkeeping (Accounting) Certificate to the Approved Training List

Gerald told members that Sauk Valley Community College submitted the Bookkeeping (Accounting) Certificate as a new program to be added to the Approved Training List. Gerald Waszkowiak motioned to recommend that the NCI Works approve the Bookkeeping (Accounting) Certificate Program and it be added to the Approved Training List. Motion was seconded by Randy Freeman. Roll Call vote was taken.

Member	Yes	No	Member	Yes	No
Linda Hessenberger	X		Tom Pigati		
Gerald Waszkowiak	X		Randy Freeman	X	

Motion carried.

Approval to recertify the following training program with Sauk Valley Community College

Gerald informed members that several programs were submitted by Sauk Valley Community College to be recertified. Gerald Waszkowiak motioned to recommend that the NCI Works approve the following program submitted for recertification by Sauk Valley Community College:

Accounting

Advanced Welder
 Agricultural Mechanics
 Agriculture Business
 Agriculture Production Technology
 Associate Degree Nursing
 Commercial Drivers License Program
 Computer Information Systems: Business Software Specialist I
 Computer Information Systems: Computer Software Technology
 Computer Information Systems: Networking
 Computer Information Systems: Networking Specialist
 Computer Information Systems: PC Technician
 Computer Information Systems: Server Support Specialist
 Computer Information Systems: Windows Server Administrator
 Computer Information Systems: Business Software Specialist II
 Criminal Justice-Law Enforcement
 Criminal Justice Corrections
 Electronics: Industrial
 Entrepreneurship & Small Business Management
 Entry Level Welder
 Machining & CNC
 Management
 Management Certificate
 Marketing
 Multicraft Technology
 Nurse Assistant
 Pharmacy Technician Program with Clinical Externship
 Practical Nursing
 Radiologic Technology
 Robotic Welding

Randy Freeman seconded the motion. Roll Call vote was taken.

Member	Yes	No	Member	Yes	No
Linda Hessenberger	X		Tom Pigati		
Gerald Waszkowiak	X		Randy Freeman	X	

Motion carried.

Other Business

It was noted that the next Oversight Committee meeting will be held on September 6, 2022.

Public Comments

None

Adjournment

With there being no further business, Linda Hessenberger motioned to adjourn. Motion was seconded by Gerald Waszkowiak and carried. Meeting adjourned at 11:43 a.m.

Jo Ann Johnson