

**Northwest Central IL Works (NCI Works)
Zoom Meeting
Tuesday, November 1, 2022
12:00 Noon**

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AGENDA

Call to Order (Linda Burt / Cary Robbins)

Roll Call

Consent Agenda (*Action Item*):

Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.

- NCI Works (September 6, 2022 Meeting Minutes) (Page 1)
- Business Liaison & Marketing Committee (October 5, 2022 Meeting Minutes) (Page 10)
- Youth Committee (October 11, 2022 Meeting Minutes) (Page 12)
- Targeted Population Committee/Workgroup (October 18 Meeting Summary) (Page 15)

Business Meeting

Oversight Committee (Gerald Waszkowiak)

- Review and Approval of the Financial Reports July & August 2022 (*Action Item*) (Page 17)
- Review & Approval of 1st Quarter Partner Report (*Action Item*) (Page 23)
- Review & Approval 1st Quarter Title I Performance Report (*Action Item*) (Page 24)
- Review of the Partner Referral Report (Page 25)
- Review & Approval to Recertify Network Administration Program with Morrison Institute of Technology (*Action Item*) (Page 26)

- Review and Approval to Approve Phlebotomy Training Program with Castor Health Institute LLC (*Action Item*) (Page 29)
- Training Provider Appeal (*Action Item*) (Page 32)
At the September 6, 2022 NCI Works Meeting, members voted to deny the training provider and program submitted by WyoTech. Correspondence was sent to WyoTech letting them know that NCI Works denied their request. As per our policy, the provider had 21 days to request an appeal of the decision. Attached is a copy of the original letter that was sent to them along with the copy of the denial letter we received. As a refresher, it is noted that the 36-week program is onsite in Wyoming at a cost of \$29,000. Any individual would need to relocate for 9 months as there is no opportunity to e-learning. NCI Works concurred that there are plenty of opportunities for continuing education in our own State.

Business Liaison & Marketing Committee (DeAnne White) (*Action Item*) (Page 10)

- Election of Officers

Cary Robbins / Patti Head – Co-Chairs
Abby Farrell – Vice-Chair
John Spencer - Secretary

Other Business

- Approval of the PY 22-23 Performance Measures (Plan Modification) (Carrie Folken) (*Action Item*) (Page 39)
- Approval to transfer up to \$550,000 from Dislocated Worker Grant to Adult Grant (Carrie Folken) (*Action Item*)
- Approval of PY 22 MOU Technical Corrections (Carrie Folken) (*Action Item*) (Page 42)
- Appointment of Joel Torbeck as the Lead Negotiator for Program Services and Annette Pace as Budget Negotiator on behalf of BEST, Inc. (**Information will be provided at meeting**) (*Action Item*)
- Department of Commerce (DCEO) Monitoring (Carrie Folken)
Monitoring findings were corrected and submitted to the State for acceptance.
- Request approval for any grant modifications (if necessary) (Carrie Folken) (*Possible Action Item*)
- Apprenticeship Expansion Grant Update (See report from Dianna Schuler below)

Since the last report, Dianna has met with 3 entities that are interested in the development of registered apprenticeships: IVCC Office of Continuing Ed/Business Training Office, Starved Rock Wood Products, and Jo-Carroll Energy.

IVCC: Dianna met with Jennifer Sowers and Jennifer Scheri at their request to discuss a manufacturing apprenticeship program to address the need for train maintenance mechanics/technicians. IVCC could be interested in serving as the Intermediary (the holder of the actual apprenticeship standards). She advised them to begin by meeting with the companies in questions, even offered to assist in the review of what apprenticeships entail and the benefits, to see if there is a set group of skills needed across all the companies. If there would be, and the companies could agree on what current courses would meet their collective training needs, then IVCC could work with the Region 5 DOL Office of Apprenticeships to create a set of standards in IVCC's name with each company signing on as participating employers. She will be following up with IVCC within the next few weeks to see where they are at with surveying their companies.

Starved Rock Wood Products (SRWP): Dianna coordinated a meeting between the company and DOL Office of Apprenticeships. SRWP already has a non-registered apprenticeship program and is interested in turning it into a Registered Apprenticeship. First meeting was mostly introductory with a review of the hours requirements for On the Job Instruction and the Related Training Instruction (classroom training). Continued effort will be put on assisting the company in getting their program up and running based on credit courses that already exist at the community college.

Jo-Carroll Energy: Dianna met with Jesse Shekleton from Jo-Carroll Energy and Dr. Nakeya Womack from the Dept. of Labor about a fiber optic apprenticeship, or set of apprenticeships, for J/C Energy to serve as the sponsor/intermediary. The specific areas they are interested include: those that would lay the conduit, the fiber optic technicians that run the ifiber, and then the IT that would be responsible for maintaining the broadband internet signal. Dr. Womack is looking into if there is a current set of standards available to work off of and Dianna and Tammy will be researching training providers. Morrison Tech was mentioned for the IT techs that would be needed. Additional research into the physical laying of the infrastructure needs to take place and Dianna volunteered herself and Tammy to look into what is available within the Northwest region and/or online for such training.

Dianna will keep the Employer Engagement Committee and BEST Board updated as these projects progress.

- Success Stories

- BEST Success Stories (Page 44)

- NCI Works Meeting Schedule:

- March 7, 2023
 - May 2, 2023
 - September 5, 2023
 - November 7, 2023

NCI Works Executive Committee Meeting Schedule:

- January 3, 2023
 - July 4, 2023

Public Comments / Recognition of Guests

Adjournment