

**Oversight Committee (Virtual)
Meeting Minutes
March 7, 2023**

The Oversight Committee meeting was called to order at 11:32 a.m. by Chairman Gerald Waszkowiak. Roll Call was taken.

Member	Present	Absent	Member	Present	Absent
Linda Hessenberger	X		Tom Pigati	X	
Gerald Waszkowiak	X				

OTHERS PRESENT: Carrie Folken, Annette Pace, Jo Ann Johnson, Dianna Schuler

Approval of Meeting Minutes

Linda Hessenberger motioned to approve the November 1, 2022 Meeting Minutes. Motion was seconded by Gerald Waszkowiak. Roll Call vote was taken.

Member	Yes	No	Member	Yes	No
Linda Hessenberger	X		Tom Pigati	X	
Gerald Waszkowiak	X				

Motion carried.

Business Meeting

Approval of the Financial Reports

Linda Hessenberger motioned to recommend to the NCI Works Board to approve the November & December 2022 Financial Reports. Motion was seconded by Gerald Waszkowiak. Roll Call vote was taken.

Member	Present	Absent	Member	Present	Absent
Linda Hessenberger	X		Tom Pigati	X	
Gerald Waszkowiak	X				

Motion carried.

Approval of 2nd Quarter Partner Report

Gerald informed members that he reviewed the 2nd Quarter Partner Report and did not have any concerns. Carrie pointed out that the Quarter Partner Report is reported by our Program Year which runs from July 1 – June 30. She noted that some Partners may not have the same reporting period and therefore their numbers may be reported differently. Gerald asked when the One Stop Center would be open to customers. Carrie responded that she has not heard anything definite, but anticipates that they may begin to hear some things after the Governor lifts the proclamation in May. Carrie did tell members that the One Stop Center does now have an armed security guard. She also reminded members that the offices are open by appointment and BEST has had customers come back to the facility for their appointments. After discussion, Linda Hessenberger motioned to recommend approval to NCI Works of the 2nd Quarter Partner Report. Motion was seconded by Tom Pigati. Roll Call vote was taken

Member	Present	Absent	Member	Present	Absent
Linda Hessenberger	X		Tom Pigati	X	
Gerald Waszkowiak	X				

Motion carried.

Approval 2nd Quarter Title I Performance Report

Referring to the 2nd Quarter Title I Performance Report, Carrie told members that the report is a snapshot of current levels Program Year 2022. She stated a few measures are close, but there are two quarters left to work on increasing the levels. Tom Pigati motioned to recommended that NCI Works approve the 2nd Quarter Title I Performance Report. Motion was seconded by Linda Hessenberger. Roll Call vote was taken.

Member	Present	Absent	Member	Present	Absent
Linda Hessenberger	X		Tom Pigati	X	
Gerald Waszkowiak	X				

Motion carried.

Partner Referral Report

Carrie informed members that the Partner Referral Report was provided as information to show the referrals between the Partner Agencies. She noted that the numbers are on the increase. Carrie told members that the One Stop Operators and One Stop Partners developed an electronic referral process to make it easier for line staff to referral mutual customers to other Partners.

Approval to Recertify Training Programs for IL Valley Community College

Gerald reported that IL Valley Community College submitted the following programs for recertification due to a tuition/fee increase:

- Accounting
- Accounting Certificate - Basic
- Advanced Accounting Certificate
- Advanced Automotive Technology
- Advanced Renewable Energy Technician Certificate
- Agricultural Business Management
- Agronomy AAS
- Auto Brakes, Suspension Alignment
- Automotive Technology
- Basic Automotive Technology
- Basic Dental Office Management Certificate
- Business Administration
- Business Management
- Certified Nursing Assistant
- Certified Nursing Assistant Refresher Course
- Certified Production Technician Program
- Computer Network Administration
- Computer Networking Certificate
- Computer Numerical Control (CNC) Operator

- Criminal Justice
- Criminal Justice Certificate
- Cybersecurity Associate of Applied Science degree
- Cybersecurity Certificate
- Dental Assisting
- Driveability
- Electronics & Electricians Associate in Applied Sciences
- Emergency Medical Technician - Basic
- Emergency Medical Technician - Paramedic
- Engine Performance
- Engineering Technology AAS
- GMAW Basic Welding Certificate
- GMAW Intermediate Welding Certificate
- GTAW Welding Certificate
- Heating, Ventilation, and Air Conditioning Certificate
- Industrial Electricians Certificate
- Industrial Maintenance Certificate
- Machinist Tool Die Certificate
- Manufacturing Technology
- Marketing
- Medical Administrative Assistant
- Medical Assistant Certificate
- Medical Billing and Coding
- Nursing (RN)
- Office Professional II
- OAW Welding Certificate
- Pharmacy Technician
- Phlebotomy Certificate
- Practical Nursing
- Process Operation Technology
- Renewable Energy Technician Certificate
- SMAW Basic Welding Certificate
- Truck Driver Training
- Truck Driver Training Advanced Proficiency Certificate
- TDT Equipment Refresher Training
- Welding Advanced Construction Certificate
- Welding Basic Construction Certificate
- Welding Construction AAS
- Welding Production AAS
- Welding Production Certificate

Linda Hessenberger motioned to recommend that NCI Works approves and recertifies the above listed programs to the State Training Provider List. Motion was seconded by Tom Pigati. Roll Call was taken.

Member	Present	Absent	Member	Present	Absent
Linda Hessenberger	X		Tom Pigati	X	
Gerald Waszkowiak	X				

Motion carried.

Approval to Recertify Training Programs for Sauk Valley Community College

Gerald informed members that Sauk Valley Community College submitted the following programs for recertification due to a tuition/fee increase:

- Accounting
- Advanced Welder
- Agricultural Mechanics
- Agriculture Business
- Agriculture Production Technology
- Associate Degree Nursing
- Bookkeeping (Accounting) Certificate
- Commercial Drivers License Program
- Computer Information Systems: Business Software Specialist I
- Computer Information Systems: Computer Software Technology
- Computer Information Systems: Networking
- Computer Information Systems: Networking Specialist
- Computer Information Systems: PC Technician
- Computer Information Systems: Server Support Specialist
- Computer Information Systems: Windows Server Administrator
- Computer Information Systems: Business Software Specialist II
- Criminal Justice-Law Enforcement
- Criminal Justice: Corrections
- Electronics: Industrial
- Entrepreneurship & Small Business Management
- Entry Level Welder
- Machining & CNC
- Management
- Management Certificate
- Marketing
- Multicraft Technology
- Nurse Assistant
- Pharmacy Technician Program with Clinical Externship
- Practical Nursing
- Radiologic Technology
- Robotic Welding

Tom Pigati motioned to recommend to NCI Work to approve/recertify the above listed training programs to the State Training Provider List. Motion was seconded by Linda Hessenberger. Roll Call vote was taken.

Member	Present	Absent	Member	Present	Absent
Linda Hessenberger	X		Tom Pigati	X	
Gerald Waszkowiak	X				

Motion carried.

Other Business

Gerald informed members that the next meeting will be held via Zoom on Tuesday, May 2, 2023 at 11:30 a.m.

Public Comments

None

Adjournment

With there being no further business, Linda Hessenberger motioned to adjourn. Motion was seconded by Tom Pigati. Motion carried.

Jo Ann Johnson