

**Northwest Central IL Works (NCI Works)  
Meeting  
Tuesday, September 5, 2023  
12:00 Noon  
Illinois Valley Community College, Room C325  
NCI Works One Stop Center, Conference Room C  
Sauk Valley Area Chamber of Commerce  
Or by  
Zoom  
<https://us02web.zoom.us/j/86987817792>  
**Meeting ID: 869 8781 7792**  
**Dial by your location**  
**• +1 309 205 3325 US**  
**Meeting ID: 869 8781 7792****

## **AGENDA**

Call to Order (Cary Robbins / Patty Head)

Roll Call

Chairman's Comments

- Introduction of Dr. Tracy Morris
- Local Workforce Investment Board (LWIB) Recertification Process

### **Consent Agenda** (*Action Item*):

*Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.*

- ☐ NCI Works (May 2, 2023 Meeting Minutes) (Page 1)
- ☐ Business Liaison & Marketing Committee Report (August 2, 2023 Meeting Minutes)
  - ✓ Approval of State Award Recipient for IL Workforce Partnership Awards (Page 8)

### **Business Meeting**

Oversight Committee (Gerald Waszkowiak)

- Review and Approval of the Financial Reports March, April, May & June 2023 (*Action Item*) (Page 10)
- Review & Approval 3<sup>rd</sup> Quarter Title I Performance Report (*Action Item*) (Page 22)
- Review of the Title I Performance Assessment for LWIA #4 (Program Year 2021) (Page 23)

- Review & Approval of 4<sup>th</sup> Quarter Partner Report (*Action Item*) (Page 24)
- Review of the Partner Referral Report (Page 25)
- Review of Resource Room Comments (Page 26)
- PY 21 DCEO Monitoring Report (Page 27)
- Training Program Recertifications (*Action Item*)

#### Illinois Valley Community College

- Advanced Renewable Energy Technician Certificate
- Agricultural Business Management
- Agronomy AAS
- Basic Dental Office Management Certificate
- Business Administration
- Business Management
- Computer Network Administration
- Computer Numerical Control (CNC) Operator
- Cybersecurity Associate of Applied Science degree
- Electronics & Electricians Associate in Applied Sciences
- Emergency Medical Technician - Basic
- Emergency Medical Technician – Paramedic
- Heating, Ventilation and Air Conditioning Certificate
- Medical Administrative Assistant
- Medical Billing and Coding
- Phlebotomy Certificate
- Process Operation Technology
- Renewable Energy Technician Certificate
- Engineering Technology

#### Morrison Institute of Technology

- Networking Administration
- Engineering Technology

#### Sauk Valley Community College

- Commercial Drivers License Program
- Computer Information Systems: Business Software Specialist I
- Computer Information Systems: Business Software Specialist II
- Nurse Assistant

### **Committee Reports**

- Business Liaison & Marketing Committee Report (June 15, 2023 Meeting Minutes) (Page 30)

- Youth Committee Report (August 8, 2023 Meeting Minutes) (Page 32)

## Other Business

- Request authorization to apply for a 1E Grant for St. Margaret's Health / IL Valley Community Hospital (IVCH) influx of customers (if needed) (Carrie Folken) (*Action Item*)
- Ratify the Approval of the PY 23 WIOA Grant (Carrie Folken) (*Action Item*) (Page 35)
- Approval/Acceptance of the Apprenticeship Expansion Grant (Carrie Folken) (*Action Item*)
- Request approval to apply for PROWD (Partners for Reentry Opportunities in Workforce Development) Grant (Carrie Folken) (*Action Item*)
- Request approval to transfer funds between Adult and Dislocated Workers Grants, if needed before the November NCI Works Meeting (Carrie Folken) (*Action Item*)
- Requesting approval to apply for the State Supplemental Allocation (Carrie Folken) (*Action Item*)
- Request approval for any grant modifications (if necessary) (Carrie Folken) (*Possible Action Item*)
- Partner Updates (Partner members) and Member updates (NCI Works members that want to update the board about their business needs)
- Apprenticeship Activities

Department of Commerce and Economic Opportunity release Notice of Funding Opportunity May 2023 – state received \$1.3m from US Department of Labor

BEST, Inc (Illinois Local Workforce Area 4) requested just shy of \$175,000 – the cap for grant requests and received approval for \$110,000 max. Grant is for a one year period with the possibility of extending it for up to an additional 4 years in June 2024. The purpose is to provide technical assistance to area companies/businesses in the development of apprenticeship programs that address company/business workforce needs. Technical Assistance Outreach covers 8 counties that BEST serves: Bureau, Carroll, Jo Daviess, La Salle, Lee, Ogle, Putnam, and Whiteside. BEST will also serve as a liaison to connect companies/businesses to the US Department of Labor Region 5 Office of Apprenticeship.

This is the first year of this round of Apprenticeship Expansion Grant, grant Period is July 1, 2023 through June 30, 2024. Illinois can apply for an additional 4 years through competitive bid in 2024.

During this first year staff will hold an additional 6 industry sector events to promote the development of new programs and the expansion of existing programs. We anticipate the standup of at least 1 additional program besides the ones at Jo Carroll Energy and Wolfline

Construction. We also anticipate reaching 179 companies across all sectors based on our performance during our 2019 Apprenticeship Expansion Grant. We hope to be able to apply for and receive additional funding during the 2024 bidding process so that we can expand program such as those covered by the current grant as well as put more VR career exploration tools in area schools.

**Grant Will Cover:**

- Targeted Population Hiring Incentive \$2,000.00 -- \$250 per eligible hire based on the local definition of a targeted population (Veteran, Disabled, and Returning Citizen) for a max of \$1000.00 per employer. 2 employers max.
  - \$35,906.00 – Initial purchase of training materials for the National Broadband Association’s training. See attached for detailed/itemized breakout of costs.
  - \$999.00 - Train the Trainer cost for 1 trainer is expected to be \$499 and conducted by the National Broadband Association. Travel expenses are estimated at an additional \$500.
  - \$25,830 - Half of first year of apprenticeship training for Wolfline Construction for 5 students is estimated at \$14,330 (\$2,866 per student for 1 semester). Training cost for 12 students through the National Broadband Association curriculum is estimated at \$5,400 (12 students at \$450 each). = 19,730.00. Virtual Reality Career Exploration Tools for Pipeline Feeder Effort \$6,100 – Two Virtual Reality Goggles for CTE students career exploration in fiber broadband at \$600 each for a total of \$1,200.00. Development of 10 experiences for the virtual goggles \$4,400. Cloud hosting for virtual experiences for 10 months at \$50/month. \$500.00
  - Staff cost for providing business engagement and technical assistance to remaining LWIA 4 counties.
- Success Stories
- BEST Success Stories (Page 38)
- NCI Works Meeting Schedule:

November 7, 2023

Public Comments / Recognition of Guests

Adjournment