

**Northwest Central IL Works (NCI Works)
Meeting**

Tuesday, November 7, 2023

12:00 Noon

Illinois Valley Community College, Room C325, 815 N. Orlando Smith Ave., Oglesby, IL

NCI Works One Stop Center, Conference Room C, 1550 First Street, Ottawa, IL

Sinnissippi Centers Conference Center, 325 IL Route 2, Dixon, IL

Or by

Zoom Meeting

<https://us02web.zoom.us/j/87658312944>

Meeting ID: 876 5831 2944

Dial by your location

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AGENDA

Call to Order (Cary Robbins / Patty Head)

Roll Call

Chairman's Comments

- Resignation of Abby Farrell

Consent Agenda (*Action Item*):

Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.

☐ NCI Works (September 5, 2023 Meeting Minutes) (Page 1)

Business Meeting

Committee Reports

- Employer Engagement Committee Report (October 3, 2023) (Page 10)
- Youth Committee Report (October 10, 2023) (Page 13)
- Targeted Population Committee/Workgroup Report (October 17, 2023) (Page 17)

Oversight Committee Report (Gerald Waszkowiak)

- Review and Approval of the Financial Reports July & August 2023 (*Action Item*) (Page 20)
- Review & Approval 4th Quarter Title I Performance Report (*Action Item*) (Page 26)
- Review & Approval of 1st Quarter Partner Report (*Action Item*) (Page 27)

- Review of the Partner Referral Report (Page 28)
- Approval to accept Jeff Marcella Consulting as the Independent Negotiator for the PY 2024 One-Stop Infrastructure and Local Service Delivery Costs for NCI Works (Information will be provided at meeting) (Action Item)
- Appointment of Joel Torbeck as the Lead Negotiator for Program Services and Jessica Green as Budget Negotiator on behalf of BEST, Inc. (Information will be provided at meeting) (Action Item)

Business Liaison & Marketing Committee Report (October 4, 2023 Meeting Minutes) (Page 29)
(Action Item)

Slate of Officers: Patty Head, Chair
 DeAnne White, Vice-Chair
 John Spencer, Secretary

Other Business

- LWIB Recertification/Membership Update (Dianna Schuler)
- PY 23 MOU Update (Page 31) (Dianna Schuler)
- Request Volunteers to serve as the One Stop Certification Review Team (Action Item) (Dianna Schuler)
- Request approval to allow the One Stop Certification Review Team to submit the documents to DCEO by the end of the December. Information will be provided to the Executive Committee at their January 2, 2024 Meeting (Action Item) (Dianna Schuler)
- Request approval for any grant modifications (if necessary) (Dianna Schuler) (Possible Action Item)
- Partner Updates (Partner members) and Member updates (NCI Works members that want to update the board about their business needs)
- Apprenticeship Activities

Staff have held 2 of our 6 planned events thus far:

1 partner event that had the following partner individuals in attendance:

- Brenda Helms: SVCC
- Gastmann, Mark:
- Burton, Christopher
- Connors, Christopher J.
- jennifer.escorcia@illinois.gov
- Jennifer Scheri
- Jennifer Sowers
- Jesse Shekleton

- Lissa Olson
- Sarah M. Cleveland, Project Manager
- Scott Connelly
- Duckett, Theodore

1 Chamber and Economic Development event that had the following in attendance or had a one on one discussion with Dianna prior to the meeting:

- Courtney Levy
- Kevin Lindeman
- Tom Demmer
- Amanda Wike
- Bill Zens
- Kris Noble

Staff also attended 2 days of training in Normal and will be attending monthly mandated meetings with other grantees throughout the state. Talent Pipeline Management training is also a requirement and we have submitted applications for Tammy, Laura and Dianna to attend. We have been told that only 1 person from each grantee will be selected since the state is paying for the training. All three of the applications were accepted so all three will be participating.

We are still waiting for our funding to be accessible but have continued to move forward with the expectation of being able to charge staff time back to July 1st as that is the official start date of the grant. We continue to work on the Jo Carroll Energy project, both the apprenticeship development and the virtual career research. We do, however, need access to the funding so that we can make the necessary purchases and send the Morrison Institute of Technology teach to train the trainer training.

- Success Stories

➤ BEST Success Stories (Page 34)

- 2024 Meeting Schedule:

Executive Committee

January 2, 2024
July 2, 2024

NCI Works

March 5
May 7
September 3
November 5

Public Comments / Recognition of Guests

Adjournment