

**Oversight Committee (Hybrid)
Meeting Minutes
September 5, 2023**

The Oversight Committee Meeting was called to order at 11:39 a.m. by Chairman Gerald Waszkowiak. Roll Call was taken.

Member	Present	Absent	Member	Present	Absent
Linda Hessenberger	X		Tom Pigati		X
Gerald Waszkowiak	X				

OTHERS PRESENT: Carrie Folken, Jo Ann Johnson

Approval of Meeting Minutes

Approval of May 2, 2023 Meeting Minutes

Linda Hessenberger motioned to approve the May 2, 2023 Meeting Minutes. Motion was seconded by Gerald Waszkowiak. Roll Call vote was taken.

Member	Yes	No	Member	Yes	No
Linda Hessenberger	X		Tom Pigati		
Gerald Waszkowiak	X				

Motion carried.

Business Meeting

Review and Approval of the Financial Reports March, April, May & June 2023

Gerald said that he reviewed the Financial Statements and did not see any questions or concerns. Linda Hessenberger motioned to recommend to the full Board the approval of the March, April, May and June Financial Reports. Motion was seconded by Gerald Waszkowiak. Roll Call vote was taken.

Member	Present	Absent	Member	Present	Absent
Linda Hessenberger	X		Tom Pigati		X
Gerald Waszkowiak	X				

Motion carried.

Review & Approval 3rd Quarter Title I Performance Report

Gerald commented that the 3rd Quarter Title I Performance Report appeared to be going okay. Carrie reported that it is satisfactory. Gerald Waszkowiak motioned to recommend to the full Board the approval of the 3rd Quarter Title I Performance Report. Motion was seconded by Linda Hessenberger. Roll Call vote was taken.

Member	Present	Absent	Member	Present	Absent
Linda Hessenberger	X		Tom Pigati		X
Gerald Waszkowiak	X				

Motion carried.

Review of the Title I Performance Assessment for LWIA #4 (Program Year 2021)

Carrie informed members that after data validation was completed by DCEO they selected a few measures and compiled the Performance Assessment for our area. She said that not all measures were included with this report, but our local area did meet all of them for Program Year 2021. This report, Carrie said, is provided as information.

Review & Approval of 4th Quarter Partner Report

Linda commented that the 4th Quarter Partner Report looks good and noted that all Partners provided information for the 4th Quarter of PY 22. Gerald Waszkowiak motioned to recommend to the full Board approving the 4th Quarter Partner Report for PY 22. Linda Hessenberger seconded the motion. Roll Call vote was taken.

Member	Present	Absent	Member	Present	Absent
Linda Hessenberger	X		Tom Pigati		X
Gerald Waszkowiak	X				

Motion carried.

Review of the Partner Referral Report

Carrie noted that the Partner Referral Report was provided as an informational item to show the referrals made between the Partnering agencies.

Review of Resource Room Comments

Gerald reported that Resource Room Comments were included with the meeting materials. Linda commented that the feedback was very positive.

Training Program Recertifications

Gerald informed members that training program recertifications were received from IL Valley Community College, Sauk Valley Community College and Morrison Institute of Technology. Carrie informed members that these training programs did not have any changes and were eligible for recertification. The list includes:

Illinois Valley Community College

- Advanced Renewable Energy Technician Certificate
- Agricultural Business Management
- Agronomy AAS
- Basic Dental Office Management Certificate
- Business Administration
- Business Management
- Computer Network Administration
- Computer Numerical Control (CNC) Operator
- Cybersecurity Associate of Applied Science degree
- Electronics & Electricians Associate in Applied Sciences
- Emergency Medical Technician - Basic

- Emergency Medical Technician – Paramedic
- Heating, Ventilation and Air Conditioning Certificate
- Medical Administrative Assistant
- Medical Billing and Coding
- Phlebotomy Certificate
- Process Operation Technology
- Renewable Energy Technician Certificate
- Engineering Technology

Morrison Institute of Technology

- Networking Administration
- Engineering Technology

Sauk Valley Community College

- Commercial Drivers License Program
- Computer Information Systems: Business Software Specialist I
- Computer Information Systems: Business Software Specialist II
- Nurse Assistant

Gerald motioned to recommend to the full Board the approval of the following training programs:

Illinois Valley Community College

- Advanced Renewable Energy Technician Certificate
- Agricultural Business Management
- Agronomy AAS
- Basic Dental Office Management Certificate
- Business Administration
- Business Management
- Computer Network Administration
- Computer Numerical Control (CNC) Operator
- Cybersecurity Associate of Applied Science degree
- Electronics & Electricians Associate in Applied Sciences
- Emergency Medical Technician - Basic
- Emergency Medical Technician – Paramedic
- Heating, Ventilation and Air Conditioning Certificate
- Medical Administrative Assistant
- Medical Billing and Coding
- Phlebotomy Certificate
- Process Operation Technology
- Renewable Energy Technician Certificate
- Engineering Technology

Morrison Institute of Technology

- Networking Administration
- Engineering Technology

Sauk Valley Community College

- Commercial Drivers License Program
- Computer Information Systems: Business Software Specialist I
- Computer Information Systems: Business Software Specialist II
- Nurse Assistant

Linda Hessenberger seconded the motion. Roll call vote was taken.

Member	Present	Absent	Member	Present	Absent
Linda Hessenberger	X		Tom Pigati		X
Gerald Waszkowiak	X				

Motion carried.

Other Business

PY 22 DCEO Monitoring Report

Referring to the letter included with the meeting materials, Carrie said that DCEO conducted a PY 22 Monitoring visit recently and they found some minor clerical errors that were corrected. The letter identifies that the response for the corrections were accepted by DCEO and that no other issues were found.

Gerald informed members that the next meeting of the Oversight Committee will be on November 7, 2023 at 11:30 a.m.

Public Comments

None

Adjournment

With there being no further business, Linda Hessenberger motioned to adjourn. Motion was seconded by Gerald Waszkowiak and carried. Meeting adjourned at 11:49 a.m.

Jo Ann Johnson