

**Chief Elected Officials
(Hybrid) Meeting Minutes
April 22, 2024**

The Chief Elected Officials meeting was called to order at 7:01 p.m. by Chairman James Duffy. Roll Call was taken.

Name	Present	Absent	Name	Present	Absent
James Duffy	X		Michael McEmery	X	
Chris Flikkema			Kerwin Paris	X	
Keane Hudson	X		Wayne Reising	X	
Steven Malavolti	X		LaDon Trost		X

Proxy: Chris Flikkema to Wayne Reising

OTHERS PRESENT: Carrie Folken, Jo Ann Johnson, Jessica Green

Approval of Meeting Minutes

Keane Hudson motioned to approve the February 26, 2024 Meeting Minutes. Motion was seconded by Wayne Reising. Roll Call vote was taken.

Name	Yes	No	Name	Yes	No
James Duffy	X		Michael McEmery	X	
Chris Flikkema	X		Kerwin Paris	X	
Keane Hudson	X		Wayne Reising	X	
Steven Malavolti	X		LaDon Trost		

Motion carried.

Business Meeting

Review & Approval of the PY 24 Memorandum of Understanding (MOU)

Carrie informed members that included with their meeting materials was a copy of the PY 24 Memorandum of Understanding (MOU) for their approval. She said that because we moved the Comprehensive One Stop to Sterling that the document required a lot of edits. Carrie told members that the partners met and updated their priorities goals for the One Stop and did another assessment on our integrated services. Wayne Reising motioned to approve the PY 24 MOU as presented. Motion was seconded by Michael McEmery. Roll Call vote was taken.

Name	Yes	No	Name	Yes	No
James Duffy	X		Michael McEmery	X	
Chris Flikkema	X		Kerwin Paris	X	
Keane Hudson	X		Wayne Reising	X	
Steven Malavolti	X		LaDon Trost		

Motion carried.

One Stop Operator Agreement

Carrie told members that since the Comprehensive One Stop Center will be changing to Sterling, it requires an Agreement between the NCI Works, CEOs and the Consortium of the One Stop Operators. She said that NCI Works will be voting on the location of the One Stop Center at their May meeting and asked for the authority to act on behalf of the CEOs to enter into an agreement with the One Stop Operator pending the action taken by the NCI Works Board on May 7, 2024. Carrie noted that the document needs to be in place by July 1, 2024. Keane Hudson motioned to give Carrie the authority to act on behalf of the Chief Elected Officials to enter into an agreement with the One Stop Operator pending the action taken by the NCI Works Board on May 7, 2024. Motion was seconded by Steve Malavolti. Roll Call vote was taken.

Name	Yes	No	Name	Yes	No
James Duffy	X		Michael McEmery	X	
Chris Flikkema	X		Kerwin Paris	X	
Keane Hudson	X		Wayne Reising	X	
Steven Malavolti	X		LaDon Trost		

Motion carried.

Request permission to apply for an Apprenticeship Grant, Supplemental Grant, Potential Youth Pathways Grant and any additional grants that would benefit the agency

Carrie told members that this is the time of year that DCEO and the Department of Labor start to release different grant opportunities for the local workforce areas. She said that staff are interested in applying for an Apprenticeship Grant, Supplemental Grant and a potential Pathways Grant at the very least. Carrie noted that these grant are beneficial to our area as they providing additional funding that can be used for staff and facility costs. Carrie asked members for permission to apply for an Apprenticeship Grant, Supplemental Grant, Potential Youth Pathways Grant and any additional grants that would benefit the agency. Wayne Reising motioned to authorized Carrie to apply for an Apprenticeship Grant, Supplemental Grant, Potential Youth Pathways Grant and any additional grants that would benefit the agency. Motion was seconded by Michael McEmery. Roll Call vote was taken.

Name	Yes	No	Name	Yes	No
James Duffy	X		Michael McEmery	X	
Chris Flikkema	X		Kerwin Paris	X	
Keane Hudson	X		Wayne Reising	X	
Steven Malavolti	X		LaDon Trost		

Motion carried.

NCI Works Appointment

Carrie informed members that she has been in contact with two potential NCI Works members. She said that the Board is in need of one additional business representative to remain certified with the State. She said that she has reached out to a business representatives in the hospitality and IT industry but both have been out of the office. She asked permission for the authority to appoint one of these individuals to NCI Works. Keane Hudson motioned to authorize Carrie to appoint one of the individuals to NCI Works. Wayne Reising seconded the motion. Roll Call vote was taken.

Name	Yes	No	Name	Yes	No
James Duffy	X		Michael McEmery	X	
Chris Flikkema	X		Kerwin Paris	X	
Keane Hudson	X		Wayne Reising	X	
Steven Malavolti	X		LaDon Trost		

Motion carried.

Request approval for any grant modifications (if necessary)

None

Other Business

Jim informed members that the next CEO meeting will be on Monday, June 24, 2024 following the BEST Board meeting.

Public Comments

None

Adjournment

With there being no further business, Chairman Duffy adjourned the meeting at 7:19 p.m.

Jo Ann Johnson

Approved by:

DocuSigned by:

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Wayne Reising
Secretary