

**One Stop Partner Committee Meeting
August 19, 2025
Meeting Minutes (Virtual)**

Vanessa Hoffeditz called the One Stop Partner Committee Meeting to order at 10:33 a.m. Roll Call was taken.

	Present	Absent		Present	Absent
Nathan DeJong	X		Holly Melvin	X	
Sara Escatel	Proxy		Shayne Miller	X	
Ryan Flannery	X		Stacey Parr		X
Vanessa Hoffeditz	X		Dan Payette		X
Linda Kaiser		X	Dianna Schuler	X	
Sasha Logan	X		Joel Torbeck	X	
Lori Logmann		X	Ahneke Thompson	X	
Sarah McFarlane	X		Jody Wanless		X

Proxy: Sara Escatel to Joel Torbeck

Others Present: Carrie Folken, Jo Ann Johnson

Approval of the Meeting Minutes

Dianna Schuler motioned to approve the June 17, 2025 Meeting Minutes. Motion was seconded by Shayne Miller. Roll Call vote was taken.

	Yes	No		Yes	No
Nathan DeJong	X		Holly Melvin	X	
Sara Escatel	X		Shayne Miller	X	
Ryan Flannery	X		Stacey Parr		
Vanessa Hoffeditz	X		Dan Payette		
Linda Kaiser			Dianna Schuler	X	
Sasha Logan	X		Joel Torbeck	X	
Lori Logmann			Ahneke Thompson	X	
Sarah McFarlane	X		Jody Wanless		

Motion carried.

Customer Satisfaction Survey Results

Vanessa began the discussion regarding the Customer Satisfaction Survey results that were included with the meeting materials. Vanessa pointed out the increase in responses from the last report. She told members that she has reminded the Tri-County Opportunities staff to ask customers to complete the survey for NCI Works, but it is difficult as they are also asking them to fill out their agency survey as well. Dianna concurred, saying that it is difficult for the

Business Services Team to remember to send out the link for completion to businesses that they have met with. Joel commented that it is easier to do the survey with the customer in person versus remotely.

Holly requested additional survey cards due to the upcoming increase in staff and foot traffic. Jo Ann said that she would get Holly additional cards and asked if anyone else was in need.

Vanessa noted that 93% of customers reported high satisfaction with the services provided. She said that 69% of customers reported a positive experience during the application process.

Carrie informed members that this information will be shared with the NCI Works members at their meeting on September 2, 2025.

Program Services Team Meeting Update

Joel informed members that the CSEPS, which has been defunded will result in one less person on the Program Services Team. He said that upcoming changes with Department of Human Services (TANF) was discussed, including stricter requirements for the 20 hours of work for able-bodied individuals without dependents, starting in January. Joel told members that they did talk about BEST helping with some Work Experience programs for those affected. Vanessa suggested creating a list of volunteer and training opportunities for those affected by the changes. In regards to CSSEPS, it was agreed to not make any changes to the MOU or Program Services Team until after October 1 to confirm the program's funding status.

Shayne informed members that the Department of Rehabilitation's STEP program is being transitioned to a Pre-Employment Career Training (PECT) program which provides free services to students aged 14 and older with documented disabilities. The program covers a wide range of training options, from welding certificates to a master's degree, as well as job coaching, vehicle modifications, and assistive technology, with a particular focus on removing financial analysis requirements for college and supported employment programs. The expansion of services, Shayne said, is expected to result in a significant increase in the number of customers served by the Department of Rehabilitation offices.

Business Services Team Meeting Update

Dianna reported that the only change she had to her typed report was that two in-person events are being held at the Sterling IDES in early October. She said that staff are working with Morrison Institute of Technology for these events and it will focus on apprenticeship development and availability of Incumbent Worker Training (IWT) funds.

Partner Agency Updates

Vanessa reported that Tri-County Opportunities Council is doing Homeless Prevention funding. As for the other CSBG programs, they are continuing to work with customers but have had issues with the contracts coming from the State. Vanessa said that they are still providing services.

Carrie informed members that BEST has applied for a supplemental grant in the amount of approximately \$245,000. If awarded by the State, the funding will support six projects across the eight-county region. These projects include:

- Updating computers at Freedom House in Princeton to assist individuals with job searches
- Expanding work-based learning opportunities
- Continue offering incentive programs focused on literacy, workplace readiness, and life skills
- Will host Lunch & Learn events throughout the region
- Updating assistive technology at the One Stop Center

Carrie said the proposal is currently under review, and she will update members on which of the projects have been approved.

One Stop Operator Update

Ahneke informed members that she did not attend the last meeting, but there was not much to update. She asked for more informational flyers for the One Stop. Jo Ann said that she would get them to her.

Other Business

Vanessa said that the next meeting will be on Tuesday, October 21, 2025.

Public Comments

None

Adjournment

With there being no further business, Joel Torbeck motioned to adjourn. Motion was seconded by Dianna Schuler and carried. Meeting adjourned at 11:01 a.m.

Jo Ann Johnson